

**Utility Commission**  
**September 3, 2024**  
**DELMAR TOWN HALL & VIA TELECONFERENCE**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code has been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Todd Lanier, and Commission Members Lori Dewald and Phillip Moore. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk II Valerie Seefried. Guests: Demetrius Jones, Jerilisha Jones, and via teleconference Justine Phippin.

Commissioner Shaffer called the meeting to order. A quorum was established with five members present.

**Approval of Minutes**

A motion was made, seconded (Lanier/Nembhard) and carried to approve the August 5, 2024 meeting minutes with corrections to page 1 and page 2. Commissioner Shaffer took a vote and the motion was passed with 5 Ayes.

**Unfinished Business –**

None.

**New Business–**

Request for Services/Corner of North Memorial Dr. and West Jewell St., Delmar, DE – Demetrius Jones –

Town Mgr. Fleetwood stated the Planning and Zoning Commission made a favorable recommendation to the Mayor and Council at their last meeting Thursday, August 5, 2024. He further explained no recommendation is required from this commission and the history for the request for services.

Request for Services/9076 Bi-State Blvd., Delmar, MD – Justin Phippin –

Town Mgr. Fleetwood explained the location of the property. Commission Member Dewald mentioned this a MD property and the paperwork that was submitted is from DE Natural Resources and an email was submitted from 2011. Mr. Phippin explained it was an error on his behalf on the header and paperwork submitted because he was trying to use the portion on the paperwork that stated he could speak for the owner because he has a contract on the lot. He further explained he spoke with MDE (Maryland Department of Environment) and they said they do not make a form like that to fill out. Commission Member Dewald said she felt like it was a misrepresentation with DE paperwork that has DE headers and contact information as well as DE

designation of authorized agent wording on an application for the MD side of Delmar. She further shared her opinion. A conversation ensued.

Commissioner Shaffer informed Mr. Phippin the commission requests that he send current paperwork from the Wicomico County Health Department stating his position because his submittals are from DE. He said this commission needs proper paperwork to back up their vote for a favorable or unfavorable recommendation to tie-in. A conversation ensued.

Request for Services/301 Virginia Ave. to Maple St., Delmar, MD – Jason Weisenburg/CMH Homes Inc., DBA Oakwood Homes of Delmar, MD –

Town Mgr. Fleetwood stated Mr. Weisenburg has informed the town's engineer he estimated it would be \$600 per foot for tie-in and EDU fees. He further stated he is unaware if the homeowner or the organization are willing to pay that amount.

Town Mgr. Fleetwood contacted Mr. Weisenburg via cell phone and put him on speaker for the commission's questions. A conversation occurred.

After a lengthy conversation Mr. Weisenburg stated he would contact the homeowner and see what further action they should take. Commission Member Dewald asked Mr. Weisenburg why not tie-in to the town's public water system. Mr. Weisenburg answered because the homeowner already has a system well. A conversation occurred.

Commission Member Shaffer suggested to Mr. Weisenburg to present the \$260,000 price to the homeowner and see if the homeowner would like to proceed. A conversation ensued.

**Town Manager's Report –**

Town Mgr. Fleetwood reported: 1.) Milling started today on Delaware Ave. The sewer and stormwater component are completed. After milling the basecoat and topcoat will take place today, tomorrow, and Thursday. Next Tuesday the topcoat will be completed because schools are closed. 2.) The Hometown Hero Banners are in place. There is a second cycle for the Hometown Hero Banners in place for residents to apply and get the banners. 3.) An employee appreciation luncheon will be hosted Thursday, September 5<sup>th</sup> from 12:00 p.m. to 2:00 p.m. in the chambers at Town Hall. Town Mgr. Fleetwood shared gratitude to the DE Mayor for this luncheon. 2.) Two pieces of fence are set-up at the railroad tracks across from Town Hall for the Mayor and Commissioners to look at next Monday, September 9<sup>th</sup>. 3.) There will be an executive summary of changes that are minimal that will hopefully come before this commission at the next meeting from Comcast.

**Commission Comments –**

None.

**Public Comments –**

None.

**Adjournment –**

A motion was made, seconded (Moore/Dewald) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer  
Clerk of Council