

**Utility Commission**  
**October 4, 2022**  
**MEETING HELD IN-PERSON AND VIA TELECONFERENCE**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Council Member Smith. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code for accessibility to the meeting for the general public is posted on the meeting agenda. In attendance were Madam Chair Pase, Commissioner Unsell, Commission Member Dewald, Town Manager Fleetwood, and Clerk of Council Vondell Spencer. Guests: Linda Morris, Penny Glasgow and Tom Bauer.

Council Member Smith took a roll call for attendance to establish a quorum and all were present.

**Approval of Minutes**

A motion was made, seconded (Unsell/Dewald) and carried to approve the September 6, 2022 minutes as amended with a correction to page one; change Frank Daniels last name and make it possessive. Council Member Smith took a roll call vote and the motion was passed with 4 Ayes.

**Unfinished Business –**

None.

**New Business/ Town Manager Report –**

Town Mgr. Fleetwood reported the cleaning of the north water tower started today and should be finished tonight. The water tower should be filled back up tomorrow. Also, the water will be tested and back online sometime Friday.

He further reported part of the WTP FY2023 Capital was to have work done in the Soda Ash Room. The work is coming along very well. There were some issues found such as water leaks and replacement of metal piping.

Town Mgr. Fleetwood said the Phase I sewer line replacement project, work order/bid has been awarded and assigned to Teal Construction. Tomorrow he will obtain signatures from the mayor for Teal Construction to proceed in the near future.

He further said the timeline for this project will be about six months but he is unaware what this project will do for the I&I issue. The issue will show improvement but to what degree he is unsure. The Town Engineer DBf mentioned the degree of improvement should be somewhere between 10% to 15%.

Town Mgr. Fleetwood noted in Town all the concrete repair work from water leaks are fixed. The company that is doing all the asphalt work such as patching all the spots that have been cut

out is scheduled for November 7<sup>th</sup>. There are more streets on the MD side than the DE side that need work. He further noted the RFP for street paving will be presented to the Mayor and Commissioners and Mayor and Council very soon.

Town Mgr. Fleetwood discussed the hydrants. He said the Town is down to about six nonfunctional hydrants and Acting Director, Robert Buck, did not get back with him today. Two of those six will be replaced in their entirety and the other four will still need work.

He extended an invite to the UT Commission and attendees for, October 19<sup>th</sup> at P.K. Pizza, The Chamber of Commerce are having a ribbon cutting.

Town Mgr. Fleetwood mentioned a meeting with Steve Miller, Wicomico Parks and Recreations. He said this meeting was a very preliminary meeting in Salisbury, MD. They are looking to do some major work at the Mason Dixon Park. Wicomico County has purchased three lots, across the street from the Delmar Elementary School.

He further explained the State Street Park condemned playground equipment has been removed. Also, they would like to build that area up by bringing in dirt. The new playground equipment arrives in 30 days, shipping and weather permitting and then they will start assembling the equipment.

Town Mgr. Fleetwood further explained he would still like to get the fence painted by the Girl Scouts. Hopefully, the contact they have is back and onboard. The fence will be done, playground equipment installed, memorial for Cpl. Heacock done, new State Street Park sign and then we will have a big celebration at the park to rededicate the park as well.

### **Council Comments –**

Commission Member Dewald, Commissioner Unsell and Council Member Smith had no comment.

Madam Chair Pase said it's a shame that one of the three lots by the elementary school cannot be used for parking for the elementary school. Town Mgr. Fleetwood responded the Board of Education was present at that meeting. One of the things discussed was if they turn that into parking, the elementary school could use it. It would be rare that little league games would not conflict with school hours. She further said it could have avoided sending some of the students over to the high school if we had more classrooms.

### **Public Comments –**

1. Tom Bauer asked how much Wicomico County paid for the three lots. Town Mgr. Fleetwood answered he is unaware. A conversation ensued.

## **Adjournment**

A motion was made, second (Dewald/Pase) and carried to adjourn. By roll call, the motion passed with 4 Ayes.

Clerk of Council

Vondell Spencer