Utility Commission
October 12, 2026
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order at 6:33 p.m. by Commissioner Cory Shaffer. This meeting is available to the public, in person seating and via teleconference. The phone number and access code have been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Lanier, and Commission Member Phillip Moore. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council Vondell Spencer. Guests: Linda Bauer and Kyle Hughes. Absent: Commission Member Lori Dewald.

Commissioner Shaffer called the meeting to order. A quorum was established with four members present.

Approval of Minutes

A motion was made, seconded (Moore/Nembhard) and carried to approve the September 14, 2026, meeting minutes as amended. Commissioner Shaffer took a vote, and the motion was passed with 4 Ayes 1 Absent (Dewald) 1 Abstain (Lanier).

Water Treatment Plant Report – In Mail Packet

Unfinished Business –

None.

New Business/Town Manager's Report

Town Mgr. Fleetwood reported: 1.) Delaware Side Phase 3 INI: there was a progress meeting last week. The slip lining aspect is on target. The brick-and-mortar portion should begin early November in the Hantwerker area. 2.) There was a preconstruction meeting this week with a vendor that is going to do the town's lead service line inventory on the Maryland side. They will start on or about November 9th and they anticipate the project to last about 45-60 days. The number of homes that still needs to be identified is 500. 3.) There was an issue with the State of Delaware with the LSI. The funding for that has been awarded however, Delaware will not allow the town to move forward with a sole source vendor, they have to go out for a formal bid on this project. So, this will push the town back 60 days on the Delaware side. 4.) The Homecoming Parade was last Saturday and it went well. 5.) Farmers Market was last Saturday and was the last market of calendar year 2026. For calendar year 2027 there will be a new market master, Wendy Jarrett. 6.) The Holiday Luncheon will be in November and the date is tentative for November 19th at 12:00 p.m. There will be more to come on the luncheon. 7.) Tomorrow at 3:30 p.m. Maryland Congressman, Andy Harris will be at the Delmar Fire

Department to present the fire department with a $2 million grant for their new fire station. 8.) The town received the closeout from MDE (Maryland Department of Environment) regarding the WWTP inspection and collection side inspection. There were zero findings. Town Mgr. Fleetwood complimented WWTP Director, Frank Daniels and WTP Director, Bob Buck for the work they do. 9.) Town Mgr. Fleetwood will be out of town October 14th to October 17th.

Commission Comments –

There were no commission comments.

Public Comments –

There were no public comments.

Adjournment –

A motion was made, seconded (Lanier/Nembhard) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer, CMC
Clerk of Council