

Utility Commission
May 12, 2025
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code have been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Todd Lanier, and Commission Members Phillip Moore and Lori Dewald. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council, Vondell Spencer. Guests: Mayor Thomas Bauer and Commissioner Jacob Boothe.

Commissioner Shaffer called the meeting to order. A quorum was established with five members present.

Approval of Minutes

A motion was made, seconded (Lanier/Nembhard) and carried to approve the April 14, 2025, meeting minutes. Commissioner Shaffer took a vote, and the motion was passed with 4 Ayes 1 Abstain (Dewald).

Unfinished Business –

None.

New Business–

Commissioner Shaffer stated there was a slight concern that had been addressed concerning a water issue for a fire that occurred in Delmar, MD one week ago. He said the Delmar Fire Department Chief, Justin Elliott reached out to Town Mgr. Fleetwood. Commissioner Shaffer further stated issues were discussed about drawing water from an upstream source when there was a heavy draw from downstream. Public Works and the Water Treatment Plant Superintendent, Ron Bailey were on site during the fire one week ago. He said the question was raised about the upstream hydrant that went dry.

Commissioner Shaffer said concerns for the elementary school were mentioned to him. He stated there is no concern about the elementary school because it is on a separate line and the surrounding neighborhoods are also on a separate line. The issues have now been resolved. Town Mgr. Fleetwood added it was multiple entities that responded to the fire. The school was notified, they have a fire sprinkler system, there was no change in any pressures, and no alarms went off. A conversation ensued.

Town Manager's Report –

Town Mgr. Fleetwood reported: 1.) Connelly Mill Rd. is back open. Crush and run are on top of the repaired area and that area will be paved at some point. In a week or so it will have a permanent patch. 2.) Tomorrow morning sod will be delivered. Everyone is cordially invited rain or shine to lay sod. 3.) Wednesday town hall will be closed. Department heads and town staff will have their 3rd Annual Team Building Exercise at Smith Island. Town staff will be leaving at 8:45 a.m. and returning back to Crisfield at 5:00 p.m. 4.) There is a meeting scheduled Thursday with Davis, Bowen and Friedel, Water Treatment Plant Superintendent, Ron Bailey, Public Works Director, Bob Buck, and Office Manager, Kimberly Layton in reference to the lead service line program and FY'26 capital improvements. 5.) There is a meeting scheduled for this week with town staff and representatives from Colonial Mill Estates Mobile Home Park because their engineering design came back expensive so, the town is looking for alternatives for them to tie into the town not violating town standards. 6.) Tuesday, May 21st from 6:00 p.m. to 7:30 p.m. in the town hall chamber the next cycle of Hometown Hero Banners will be previewed for the families. 7.) Next Wednesday and Thursday town staff has open enrollment for healthcare. 8.) Thursday, May 22nd at 12:00 p.m. all employees and citizens of the town are cordially invited to the PD for milkshakes, hamburgers, hotdogs, and chips.

Commission Comments –

There were no public comments.

Public Comments –

None.

Adjournment –

A motion was made, seconded (Moore/Dewald) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer
Clerk of Council