

Utility Commission
March 4, 2024
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code has been provided to all the members as well as the public. In attendance was Council Member Lanier, Commission Members Moore and Dewald. Key personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council Vondell Spencer. Guests: Mayor Bauer, Carolyn Foxwell, Mikele Dahlen, James Dahlen, Casey Taylor, and Mike Goldberg.

Commissioner Shaffer called the meeting to order. A quorum was established with four members present.

Approval of Minutes

A motion was made, seconded (Lanier/Moore) and carried to approve the February 5, 2024 meeting minutes with changes to second page, third line removal of duplicate words. Commissioner Shaffer asked for a motion and it was passed with 4 Ayes.

Unfinished Business –

None.

New Business/Town Manager Report

Town Mgr. Fleetwood reported: 1.) Reallocation request in the amount of \$22,495 from Contingency to Capital Outlay to rebuild a pump that failed at the lift station on Pine St. Commissioner Shaffer asked Town Mgr. Fleetwood if this rebuilt pump would be deducted from the FY'25 Budget because pumps have been requested. Town Mgr. Fleetwood answered yes. 2.) Reallocation request for \$16,000 to be moved from Equipment Maintenance to Outside Skilled Services for WWTP Director, Frank Daniels because the current budget for Outside Skilled Services has been expended at 98%. Mr. Daniels had a couple of contractors come to the WWTP and do work so he needs the money moved to cover those expenses.

Commissioner Shaffer called for a motion to reallocate \$22,495 for Public Works from Contingency to Capital Outlay. A motion was made/seconded (Lanier/Dewald) and carried by a roll call vote of 4 Ayes.

Commissioner Shaffer called for a motion to reallocate \$\$16,000 for the Waste Water Treatment Plant from Equipment Maintenance to Outside Skilled Services. A motion was made/seconded (Moore/Lanier) and carried by a roll call vote of 4 Ayes.

3.) Municipal Engineer, Josh Taylor, Mayor Bauer, Frank Daniels, and himself participated in a conference call this past Friday with MDE (Maryland Department of the Environment) and there was more discussion in reference to the APFO (Adequate Public Facilities Ordinance). The current flows were clarified to MDE in reference to the WWTP. There was also a conversation regarding the stance on growth for the Town of Delmar regarding infill and commercial. Town Mgr. Fleetwood mentioned the property that surrounds the WWTP is owned by an individual located in Columbia, MD. The owner approached the town and asked what the town's preference is for that land. The individual said he is aware of all the issues that the town has at this time so he did not want to bring in any high-volume residential project. Ideas were given to this individual for what they would like to see for the town. There was also a conversation with MDE involving the current \$75,000 fine issued by MDE. The APFO will be presented to the elected body for approval. Town Mgr. Fleetwood said he reminded MDE the town is just about at the conclusion of Phase 1 of the sewer project. From that the DE sewer project will begin with money that was allocated previously to replace the sewer main from Fourth St. to Eighth St. on Delaware Ave. totaling \$580,000. Phase 3 is appearing very favorable for DE which once funding is obtained it will be called Phase 2 because the town is still awaiting funds for the Maryland side. A conversation ensued. 4.) Town Mgr. Fleetwood announced the next police swearing in/promotion ceremony will be held March 12th at 6:00 p.m. at the Delmar V.F.W. and catered by Delmar Pizza.

Commission Comments –

- 1.) Commission Member Dewald invited everyone to St. Louis on March 20th to the Hyatt Regency where she will receive the nation's highest award for academic writing which is the Anne E. Nolte Award in her profession which is Public Health.
- 2.) Council Member Lanier commented he is looking forward to how the budget workshops and sessions will work out.
- 3.) Commission Member Moore apologized for his absence at the last budget meeting. He thanked the PW department because they helped out in the utility department and they have been great going out of their way to be helpful.

Public Comments –

- 1.) Mr. Mike Goldberg inquired about a planned off-road event to be held at the quarry site off of Connelly Mill Rd. A lengthy discussion ensued.

Adjournment –

A motion was made, seconded (Dewald/Moore) and carried to adjourn. The motion passed with 4 Ayes.

Submitted by:

Vondell Spencer
Clerk of Council