

**Utility Commission
December 8, 2025
DELMAR TOWN HALL & VIA TELECONFERENCE**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person seating and via teleconference. The phone number and access code have been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Lanier, and Commission Members Phillip Moore and Lori Dewald. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council Vondell Spencer.

Commissioner Shaffer called the meeting to order. A quorum was established with five members present.

Approval of Minutes

A motion was made, seconded (Lanier/Nembhard) and carried to approve the November 10, 2025, meeting minutes as circulated. Commissioner Shaffer took a vote, and the motion was passed with 5 Ayes.

Unfinished Business –

None.

New Business/Town Manager's Report

Town Mgr. Fleetwood reported: 1.) Stormwater: The State of Maryland has changed their prerequisites and requirements for an MS4 Permit. In 2026 the Town of Delmar will be applying for an MS4 Permit for the Delmar, MD side. One of the requirements for the MS4 Permit is mapping of stormwater infrastructure which the town does not have. A representative from the Alliance Group stated there are monies available for complete stormwater mapping of Delmar, MD and Delmar, DE. 2.) The WTP is awaiting two high service pumps and it will be a simple installation. 3.) WTP Superintendent, Ron Bailey is working to finish the O&M and SOP for the WTP. In addition, Mr. Bailey has been advised to label everything in crates and on the shelves. 4.) Stormwater repairs and concrete work have been completed on Lincoln Ave. on the Delaware side from Bi-State Blvd. to Pennsylvania Ave. Tomorrow milling and overlay will begin. All of the millings from that stretch of road are going to the Delmar Nursing Home. To improve the parking lot for the employees this at no cost to the nursing home and will improve the parking lot for the employees. 5.) Spot paving will be completed on Sixth St. 6.) Town Mgr. Fleetwood welcomed new PW employee Mr. Payton Howze. The second newest PW employee Mr. Jordan Johnson is doing very well and he does have his CDL. 7.) There was a group of homeless people on N. Pennsylvania Ave. across from the self-storage location which is not in town limits. They were made aware that it was time to move on. Three of the five packed and left and two stayed.

The two were then asked to leave and have been gone for 3-4 days. 8.) State St. Park restrooms have been closed/locked for the winter after being vandalized.

Commission Comments –

Commission Member Moore, Council Member Lanier, and Commissioners Nembhard and Shaffer had no comment.

- 1.) Commission Member Dewald wished everyone a Merry Christmas.

Public Comments –

None.

Adjournment –

A motion was made, seconded (Dewald/Nembhard) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer
Clerk of Council