

**Utility Commission
December 11, 2023
DELMAR TOWN HALL & VIA TELECONFERENCE**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code has been provided to all the members as well as the public. In attendance was Council Member Lanier, Commissioner Moore and via teleconference Commission Members Dewald. Key personnel: Town Mgr. Jeff Fleetwood, Water Treatment Plant Superintendent Sophia Oberton, DBF Engineer Josh Taylor, Office Manager, Kimberly Layton, and Clerk of Council Vondell Spencer. Guests: Mayor Bauer, Tina Moffitt, Doug Marshall, and Lloyd Unsell.

Commissioner Shaffer took a roll call for attendance to establish a quorum. A quorum was established with three members present and one member via teleconference.

Approval of Minutes

A motion was made, seconded (Lanier/Moore) and carried to approve the November 6, 2023 meeting minutes. Commissioner Shaffer took a roll call vote and the motion was passed with 4 Ayes.

Unfinished Business –

None.

New Business

HydroCorp – Cross Connection Control (CCC)

HydroCorp Specialist in Cross Connection Control, Tina Moffitt, DBF Engineer, Josh Taylor, and Water Treatment Plant Superintendent, Sophia Oberton discussed and explained the cross connection essence, Town of Delmar resident compliance, business or residential connections to cross connection control, enforcements and deadlines, enforcement agents and phases, DE and MD regulations, DE and MD cross connection control future plans that list entities and hazards, commercial verses residential, DE and MD ordinances and ordinance adoption, public awareness, surveying, record keeping, costs for a two year contract with cross connection control, resident costs, yearly surveying and inspections, compliance deadlines, cross contamination, and cross contamination preventions, and devices.

Commission Member Dewald stated this is her eighteenth year on the Delmar Utility Commission and if this has been a requirement since 2003 or 2004 why has Ms. Moffitt not been in front of the Commission previously? Ms. Oberton answered the contact she had previously prior to contacting Ms. Moffitt never returned her call. So, when this issue came around under

her regime the contact sent her information which she went over it with the prior town manager and informed her to set-up a meeting. The meeting was never set-up after numerous attempts to contact the lady. Ms. Oberton stated that a contact from DE Rural Water informed Ms. Moffitt to contact her because the Town of Delmar did not have cross connection control plan and Ms. Oberton explained to Ms. Moffitt that she was making no progress with her previous contact in Ms. Moffitt's position. Once she was introduced to Ms. Moffitt, she then began the process of developing a cross connection control plan.

Commission Member Dewald made a motion to table this decision until further exploration is done offline as a Commission and revisit it in the January meeting. A lengthy conversation ensued in reference to the timeline issue.

Commissioner Shaffer called for a favorable recommendation for both Elected Bodies for – HydroCorp – Cross Connection Control (CCC). A motion was made/seconded (Moore/Lanier) and carried by a roll call vote of 3 Ayes 1 Nay (Dewald).

Commission Comments –

None.

Public Comments –

None.

Adjournment –

A motion was made, seconded (Lanier/Moore) and carried to adjourn. By roll call, the motion passed with 4 Ayes.

Submitted by:

Vondell Spencer
Clerk of Council