

Utility Commission
August 10, 2026
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person seating and via teleconference. The phone number and access code have been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Todd Lanier, and Commission Members Phillip Moore and Lori Dewald. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council Vondell Spencer.

Commissioner Shaffer called the meeting to order. A quorum was established with five members present.

Approval of Minutes

A motion was made, seconded (Nembhard/Lanier) and carried to approve the July 13, 2026, meeting minutes as amended. Commissioner Shaffer took a vote, and the motion was passed with 5 Ayes.

Water Treatment Plant Report – In Mail Packet

Commissioner Shaffer asked Town Mgr. Fleetwood if the two fire hydrants were fixed. Town Mgr. Fleetwood answered no. Conversation ensued.

Unfinished Business –

None.

New Business/Town Manager's Report

Town Mgr. Fleetwood reported: 1.) The town is close to settlement for the State of Maryland money for the Lead and Copper inventory. However, when the final tabulation came in for the contractor to do the identification, the contractor's quote came in about \$75,000 more than the town was allocated from the State of Maryland. He said he did speak with MDE and they have agreed they will give the town the additional money but there is a process. Town Mgr. Fleetwood further said he will put a wait on the lead and copper identification because it has to be slowed down for a couple of months (60-90 days) now because the amount has to be readvertised, brought back to the Mayor and Commissioners for another ordinance for the change of the amount, another public hearing scheduled, go to closing, and proceed. A conversation ensued. 2.) The town requested \$3.3 million from the State of Maryland for the Phase 2 INI Project. The town received \$2.1 million from the State of Maryland which is 66% for the Phase 2 INI Project. The town will go back to MDE for that as well. If the town gets

rejected then the decision has to be made to continue with the scope that has already been laid out, cut back on the scope, or come to the Utility Commission to request over \$1 million. 3.) The notice to proceed is August 15th for the Phase 3 INI Project. Mobilization should begin soon. This will be a two-week project. 4.) Three to four years ago, the Delaware and Maryland elected body spent an excess of \$2 million on paving. The vendor was ECM Corporation out of Jessup, MD. The town is at the lifecycle for the warranty period. The town has a bond and also just over a half million dollars of theirs that the town is still holding. EMC came to town last week to do the walk through. There were only four small issues. The area on Grove St. was repaired today, Railroad Ave. needs some sealing done, on S. Pennsylvania Ave. there was a section by the Mason Dixon Complex that was broken by the railroad but ECM was kind enough to fix it, and the sidewalk issue on Fourth St. with some curbing. ECM will fix that as well. 5.) Town Mgr. Fleetwood shared he would like to do a summary five to six times a year of where the town stands with the water flows from the WWTP. As of last Monday, year to date the town's average flow is 580,000 gallons which is better than four years ago. 6.) Open projects are Phase 2, Phase 3, and Colonial Mill Estates Mobile Home Park tie in to the municipal water all funded by MDE. The town is still waiting on the finishing touches from both engineers on the design. 7.) Gateway Mobile Home Park has approached the town in reference to tying into the municipal water as well. They have funding however; the town met with Gateway and the owner of the park Mr. Michael Houlihan, and that mobile home park is in the process of being sold. Town Mgr. Fleetwood said after that meeting he had conversations with Mr. Houlihan and Mr. Houlihan agreed if they go another 50 feet on the well, they will probably be out of the PFAS issue. Mr. Houlihan may replace the old well with a new well. 8.) The water tower on the DE side which the town is approved for will not have shovel in the ground for at least two years. 9.) The town has funding for a grant for both DE and MD for stormwater mapping. The date for the stormwater mapping is TBD. 10.) Town staff did a walkthrough in Heron Ponds. NVR Homes will pay for the topcoat at Song Sparrow Circle.

Commission Comments –

Commissioner Nembhard, Commission Members Dewald and Moore had no comments.

- 1.) Council Member Lanier commented he had interaction with the town and everybody was good as gold as always.

Public Comments –

There were no public comments.

Adjournment –

A motion was made, seconded (Dewald/Nembhard) and carried to adjourn. The motion passed with 5 Ayes.

Submitted by:

Vondell Spencer, CMC
Clerk of Council