

Utility Commission
April 14, 2025
DELMAR TOWN HALL & VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Commissioner Cory Shaffer. This meeting is available to the public, in person with limited seating and via teleconference. The phone number and access code have been provided to all the members as well as the public. In attendance was Commissioner Ronald Nembhard, Council Member Todd Lanier, and Commission Member Phillip Moore. Key Personnel: Town Mgr. Jeff Fleetwood, and Clerk of Council, Vondell Spencer. Absent: Commission Member Lori Dewald.

Commissioner Shaffer called the meeting to order. A quorum was established with four members present.

Approval of Minutes

A motion was made, seconded (Nembhard/Moore) and carried to approve the March 3, 2025, meeting minutes. Commissioner Shaffer took a vote, and the motion was passed with 4 Ayes 1 Absent (Dewald).

Unfinished Business –

None.

New Business–

None.

Town Manager’s Report –

Town Mgr. Fleetwood reported: 1.) Gordy Park and Little League: Little League canceled their festivities over the weekend. They are playing tonight. The basketball courts are scheduled to be delivered next week to do the milling and overlay, which will be a two-day project, cured for 3 weeks, epoxy, and lastly surface work to include striping. 2.) Pennsylvania Ave., MD side: the topsoil is 85% installed, tomorrow town staff start the installation of the irrigation heads, and benches and lights have been ordered. Soon the sodding will begin. 3.) Pennsylvania Ave., DE side: the storm water pipe that caused the flooding created two sinkholes where the pipe had failed. A 12-inch cast iron storm water pipe was discovered that runs from the barbershop to the liquor store. On the west side of the tracks crews observed two fiberoptic lines going through the pipe. These lines were fiberoptic cables directionally bored through the storm water pipe. Town Mgr. Fleetwood said the KCI owner was at the site three hours later and removed the fiberoptic lines from the pipe. Public Works scabbed a piece of pipe back on to the damaged area. 4.) Phase 3 on the INI project will start in early fall of this year, the final plans are being prepared

now, and the bids will start. 5.) Town Mgr. Fleetwood announced new employee, Kayla Trice, started the Code Enforcement Officer position today. Declination letters were mailed to everyone that was interviewed for that position.

Commission Comments –

Commissioner Shaffer had no comment.

- 1.) Commissioner Nembhard commented he was amazed at the discovery of the fiberoptic pipe. He said to get the work accomplished in that amount of time was good.
- 2.) Council Member Lanier commented in last month's meeting there was question if the new Water Treatment Plant Superintendent, Ron Bailey, could run the installation. Town Mgr. Fleetwood assured the commission Mr. Bailey will be very capable.
- 3.) Commission Member Moore commented he spent time with Public Works staff with the clogged storm drain on the railroad tracks. He complemented them on the short time it took to get the job completed. He further commented he was impressed with the painting they are doing at the Little League field.

Public Comments –

None.

Adjournment –

A motion was made, seconded (Lanier/Nembhard) and carried to adjourn. The motion passed with 4 Ayes 1 Absent (Dewald).

Submitted by:

Vondell Spencer
Clerk of Council