

Utility Commission
August 3, 2020
VIA TELECONFERENCE

The regular scheduled meeting of the Delmar Utility Commission was called to order by Madam Chair Pase. Due to COVID-19, this meeting is taking place via teleconference. The phone number and access code has been provided to all the members as well as the general public via, meeting agenda, Town's website and Facebook Page. In attendance were: Madam Chair Pase, Commission Member Lori Dewald, Council Member Greg Smith, Deputy Mayor Lloyd Unsell, and Town Manager Bynum- King.

Madam Chair Pase took a roll call for attendance to establish a quorum. All members were present.

Approval of Minutes

Madam Chair Pase, called for a motion to accept the July 6, 2020 meeting minutes as prepared. Commission Member Dewald identified a few corrections on page 2, first paragraph, fifth sentence, replace "how" with "now" and add "ed" to "wonder". Also, on page 2, second paragraph, second sentence add "s" to "project".

A motion with the corrections was made, seconded (Dewald / Smith) and carried to approve the minutes. Madam Chair Pase took a roll call vote and the motion passed with 4 ayes.

Unfinished Business –

Town Manager Bynum-King informed the Commission members that the response letter, referenced at the last month's meeting, was sent to the Attorney General's Office, Department of the Environment prior to the 30 days deadline.

Town Manager Bynum-King also mentioned that she is still working on the preparation of a Request for Qualifications for formal solicitation of engineering design and construction services for the Sewer Main Replacement Project.

New Business – None Reported

Town Manager Report –

The vacant position for Wastewater Treatment Operator has been filled. The new hire will begin employment in the next few weeks. Frank Daniels WWTP Superintendent, will submit an application to the State of Maryland to secure a Temporary Wastewater Operator's License for the new hire. Town Mgr. Bynum-King also mentioned that the WWTP's performance was very good last month.

Council Comments

Commission Member Dewald, reminded everyone to be safe during the upcoming storm.

Public Comments – None

Adjournment

A motion was made, second (/Unsell/Dewald) and carried to adjourn with a roll call vote of 4 ayes.

Sara Bynum-King, Town Mgr.
Interim Clerk of Council