

THE TOWN OF DELMAR
Position Description
Tech II – Skilled Laborer

CLASS TITLE:	Technician II Skilled Laborer – Public Works Essential Personnel
SUPERVISOR:	Director of Public Works
FIRST LINE SUPERVISOR:	Foreman or Director of Public Works Designee
DRESS CODE:	Uniform
WORK CONDITIONS:	Inside and outside work; exposure to hazardous conditions
EQUIPMENT USED:	Hand tools, riding lawn mowers, push lawn mowers; air compressor, dump truck, backhoe, excavator, handheld meter reader and wand, street sweeper, snow plow, valves, curb stops, corporations, gaskets, and sewer rodder.
SPECIALIZED TRAINING:	None
CERTIFICATIONS REQUIRED:	Possesses a valid Maryland or Delaware driver's license – ability to obtain a CDL License is preferred. Should demonstrate the ability to use light equipment and hand tools; the ability to acquire additional skills; and an ability to follow written and oral instructions.

REQUIRED LEVEL OF EDUCATION: High School diploma or GED. One year experience working as a Laborer or in general construction/maintenance work.

DESCRIPTION OF DUTIES:

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Quarterly water meter readings.
- Repair meters; makes water and sewage taps; installs water meters.
- Performs general manual labor tasks as assigned within the department's areas of responsibility or in specialized areas such as wastewater and/or water treatment as directed by supervisor.
- Assists as directed in cleaning and maintaining machinery, water lines, sewer lines, manholes, storm drains, and catch basins. Use suction pumps, sewer cleaning equipment and similar types of small mechanical equipment and tools; washing and painting screens, pipes, and valves.
- Assists in the laying of sewer lines, water lines, connections and painting.
- Maintaining and keep clean streets, sidewalk, curb and gutters. Monitor and maintain the condition of street signs, directional signs, faded curbs, potholes, crumbling sidewalks, weeds growing in the curbs.
- Maintaining the grounds of all Town owned Facilities and Public Parks. Manicure the grounds and remove trash and debris. During winter months, snow and ice removal from parking lots and sidewalks.
- Scheduled Pump Station / Lift Station Inspections (after certified by State Standards)
- Force Account Violations, mow lawns, and remove yard waste, etc. as sited by the Code Enforcement Officer and assigned by the Director of Public Works.
- Performs water disconnects and reconnects.
- Special garbage collection service request and annual garbage collection for Spring Clean Up.
- Mandatory Semi-Annual hydrant flushing or as scheduled by the Director of Public Works.
- Mandatory Annual parades and special events.
- Mandatory On Call services for inclement weather such as snow storm, tropical storms, etc.
- Mandatory On Call rotation services as directed by Supervisor.
- Performs related work as required.

PHYSICAL REQUIREMENTS:

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the, radio, telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle, or feel objects and controls. Has the physical capability to effectively use and operate various items of equipment. Ability to perform heavy manual labor for extended periods of time and in unfavorable weather conditions.

OPPORTUNITY FOR ADVANCEMENT:

To advance to PW Tech III, candidates must obtain the following certifications:

- Maryland water license
- Delaware water license

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