

Prepared By: BOB Buck

Public Works Department - Director's Report

Report Period: 5-22-22 to 6-22-22

Reporting period is thru the Friday before the last Monday of each Month

Townwide		Detail				
Force Accounts		# Tall Grass Violations	# Yard Junk & Debris Removal	# Bush/Tree Limbs removal	# Repeat Offenders	
DELAWARE		4	3	0	3	
MARYLAND		16	2	0	10	
Utility Connections		Initial Water Insp.	Initial Sewer Insp.	Final Water Insp.	Final Sewer Insp.	Water Locates
DELAWARE		0	0	0	0	18
MARYLAND		6	6	4	4	38
Daily Services / Task		DE	MD	In-house Repairs	Outside Contractor	Repair Status
Meter Readings		25	25	50	NIA	Replaced 11 Antennas + put in 8 new registers
Re-Reads		0	0	-	NIA	NIA
Water Leaks		0	4	4	NIA	Completed
Sink Holes		1	2	3	NIA	Completed
Potholes		7	12	19	NIA	Completed
Town property maintenance - grass cutting		18	22	-	NIA	Cut But Always in Process
State Street Park - Equipment Repair		0	NIA	NIA	NIA	NIA
State Street Park - Equipment Replacement		0	NIA	NIA	NIA	NIA
State Street Park - Restroom Repair		1	NIA	1	NIA	Completed
Gordy Park - Equipment Repair		0	NIA	NIA	NIA	NIA
Gordy Park - Equipment Replacement		0	NIA	NIA	NIA	NIA
Gordy Park Restroom Repair		0	1	1	NIA	Completed
Street Sign Replacements		1	2	3	NIA	Completed
Special Garbage Collection		53	26	-	NIA	Completed
Curb Painting		0	0	-	NIA	NIA
Hydrant Flushing		0	3	-	NIA	NIA
Miscellaneous Items						
Service Hours		DE Total Hrs.	MD Total Hrs.	Special Notes		
Water Main / Lateral Repairs		0	20 HRS			
Sewer Main Repairs / Lateral Repairs		4 HRS	8 HRS	* The Report has nothing about Mason Dixon in which PW is Responsible For: Cutting Grass		
Storm Drain Cleanouts/Replace		8 HRS	8 HRS	Restrooms		
Curb Painting		0	0	+ Trash Daily		
Hydrant Flushing		0	4 HRS			
Force Accounts		8 HRS	19 HRS			
Municipal Property/Grass Cutting/Maintenance- Hrs.		40 HRS	63 HRS			
Street Sweeping Hrs.		16 HRS	24 HRS			
Shop Area Housekeeping Hrs.		16 HRS	0			
Snow Plow Hrs.		0	0			
Salt Hours		0	0			
Inspections + Locates		19 HR	50 HRS			
Meter Readings + Repairs		16 HR	8 HRS			
Special Garbage Pick-up		45 HR	20 HR			
Totals:		172 HRS	234 HRS			
Leave/Training Hours		Meeting /Training	Vacation	Sick	FIL/FMLA	Workmen's Comp
		17 HRS	3 Days (24 HRS)	5 HRS	-	-
Overtime Hours		ON CALL Emergency's	Parade -Special Event	Parks	Weekend Water Testing	Inclement Weather
		18 HR'S	PARK Rentals 14 HRS	10 HRS	26 HR'S	NIA
Personnel		Water License	Wastewater License	CDL Drivers License	Start Date	(In 90 Day Period)
New Hire:	Trey Hopkins	NIA	NIA	NIA	5-25-22	Still Training
New Hire:						
Special Notes:						