

**Planning & Zoning Commission Meeting**  
**July 23, 2020**  
**Via Teleconference**

The regularly scheduled meeting of the Planning & Zoning Commission was held via teleconference. Those in attendance: Chairperson William Boyan; Commission Members Donald Scholl, Eric Catellier, Rochelle Outten and Beverly Wilson. Key personnel: William Hardin, CDC; Liz Peek, CEO and Sara Bynum-King, Town Mgr. Guest: Gary Spence, Gary Kleiman, Charlie Tower, Bobby Ringgold, Walter Smelter and AJ Tucker.

Chairperson Boyan, called the meeting to order at 7:00 p.m. He conducted a roll call of Commission members to confirm a quorum. Five members were present and the quorum was established.

**Approval of Minutes:**

A motion was made and seconded (Outten/Wilson) and carried to accept the June, 2020 meeting minutes as circulated by roll call, vote with 4 Ayes, 1 Abstain (Scholl).

**Old Business - None**

**New Business**

**1. Charlie Towers – 2 Phase Signage – Illuminated Cloud Design/ Letter Design – Tax Free Liquors 38627 Benro Dr. #7, Delmar, DE** - Mr. Towers, representative for Tax Free Liquors, explained he has a proposed signage project to replace existing signs with illuminated channel letters, which will be completed in 2 phases: Phase 1, the center section tax free liquor sign and the wine sign to the right of the tax free liquor sign, per the attached photos, Phase 2 - the business owner is working with the landlord to lease the 3<sup>rd</sup> section, where the Beer sign will be located some time later. Once the lease is worked out with the landlord and business owner it will be six or seven months before the project is all finished, so instead of coming back and forth to the Planning Commission Mr. Towers is seeking approval for both phases of the signage project this evening. Mr. Towers concluded that once the permanent signs are in place he would also be removing the wine banner.

A Motion for favorable recommendation to the Mayor and Council to accept Charlie Towers proposal for 2 Phase Signage, Illuminated Cloud Design/Letter Design for Tax Free Liquors at 38627 Benro Dr. #7, Delmar, DE per the attached drawings. A motion was made/seconded (Catellier/Scholl) and carried by roll call vote of 5 Ayes.

**2. Gary Kleiman – New Sign Design / Verizon – 31010 Thornton Blvd, Delmar, DE** – Mr. Kleiman is a representative for Verizon store explained his project is pretty straight forward. He added that Verizon has both company stores and agent stores, most of which are agent stores.