

**Utility Commission
November 4, 2019**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Vice Mayor Pase. In attendance were Commission Member Dewald, Council Member Smith, Town Manager Bynum- King and Clerk of Council Fisher. Absent: Deputy Mayor Unsell.

Approval of Minutes

Commission Member Dewald notated some corrections in spelling in the October minutes.

Council Member Smith made a motion to approve the amended October, 2019 minutes. Commission Member Dewald seconded the motion which passed with 3 ayes and 1 absent.

Unfinished Business

Town Manager Bynum-King stated that at last month's meeting, there was discussion on a pending assessment to either the repair or replacement of the east tertiary clarifier arm drive at a cost of \$40,000 over what was budgeted. The assessment determined the equipment needed to be replaced. The tertiary clarifier has two drives and it was determined that the second drive which is for flocculation needs to be rebuilt.

The Town has received 2 quotes for both the replacing the main drive and repairing the 2nd drive. The first estimate is \$104,500 and the second is \$79,250. She will be giving both quotes to the Waste Water Superintendent tomorrow to review and proceed with awarding the contract to Breakwater, the lowest bidder and a local contractor. Breakwater has also performed other equipment repairs at the WWTP.

Town Manager's Report

The Town Manager said as of tomorrow, there will be a new Superintendent of the Waste Water Treatment Plant. His name is Frank Daniels, Jr. and he has many years of experience and a huge background in waste water. He had worked for a few other municipalities as well as MES, a private wastewater company. When Mr. Daniels first started working in wastewater he was employed by MES and worked at our Waste Water Plant when it was first built.

The Town Manager said that the reason for the change in the department is because the eye of the State has been on Delmar for some time with our issues with permitting. Mr. Daniels has had experience in 2 facilities that had serious issues with the State and he was integral in turning the facilities around. He is very familiar with this technology and the treatment process. With the hiring of the new Superintendent, personnel changes have occurred within the department. The current Superintendent has been demoted to Lead Operator and will perform the duties of an Operator in addition to other assigned tasks. The Town Manager informed the Utility Commission that part of Mr. Daniels initial duties will be to assess and prioritize the immediate needs of the treatment facility. She also advised the Commission that there will be significant requests during budget time.

Adjournment

Hearing no comments from the Commission or from the public, Commission Member Dewald made a motion to adjourn and the motion was seconded by Council Member Smith. The motion passed with 3 ayes and 1 absent.

Submitted by:

Cindy Fisher
Clerk of Council