

**Utility Commission**  
**March 2, 2020**

The regular scheduled meeting of the Delmar Utility Commission was called to order Vice Mayor Pase. In attendance were Commission Member Dewald, Council Member Smith, Deputy Mayor Unsell, Town Manager Bynum- King and Clerk of Council Fisher.

**Approval of Minutes**

Commission Member Dewald made a motion to approve the February 2020 minutes as circulated. Deputy Mayor Unsell seconded the motion which passed with 4 ayes and 0 absent.

**Unfinished Business**

The Town Manager stated that she wanted to provide an update on the Stage Road Water and Sewer Main Project. On February 19<sup>th</sup>, there was a progress meeting. The project has a 90-day contract. As of February 19<sup>th</sup>, 79 days has elapsed. There have been rain days that will be added back on to the contract as well as other factors involving DelDot that created some project completion delays. The water main has been installed and all but one fire hydrant. The 3-inch sewer main has also been installed. DelDot did allow the contractors to use their right of way for stock piling.

There was also a pre-construction meeting for the 2<sup>nd</sup> Phase of Ponds Edge. In the next few months, there will be some activity in the development. They are going to start with private and public water and sewer, storm drains, asphalt for their road construction. That project will be done in phases. The developer is aware of the Town's current sewer I&I issues and overall impact it is having on the WWTP capacity.

The Town Manager is following up on the statements Beverly Wilson made at the last budget workshop. She referenced the Library as having sewer back-ups and that the Library is closed temporarily. The Public Works Department has been working with the Library. CES did some videoing of the line. The Library purchased the adjacent property to the existing Library to expand their Lot for their expansion project. The purchased property had a house on it and at the time of demolition, the lateral was not properly capped off. The video provided by CES revealed that some gravel and debris in the line and causing a blockage causing the Library to have sewer backups. The Library personnel is working with their insurance company and will make contact with the contractor that did the original demolition.

Town Manager Bynum-King said that she was glad that everyone had an opportunity to meet Frank Daniels, Waste-Water Treatment Plant Superintendent at the first budget workshop. She said that maybe the Utility Commission members may want to coordinate with Mr. Daniels a date that they would like to take a tour of the wastewater plant. Mr. Daniels would be happy to show the Utility Commission Members around the plant. He is doing tremendous things with the plant. The Members can contact the Town Manager and she will contact Frank Daniels to see what days work for him.

Town Manager Bynum-King informed the Commission that she and Vice Mayor Pase attended the Delaware Rural Water Conference this past Wednesday. The Conference was celebrating 30 years for Delaware Rural Water. They are a wonderful resource for water and wastewater operators. They provide technical assistance and do continuing education training classes so our operators are up to date on their certifications. She said that there is a Maryland Rural Water Association, but most of our support comes from the Delaware Rural Water Association.

### **Commission Comments**

Commission Member Dewald stated that she will not be able to attend the Utility Workshop in March.

Deputy Mayor Unsell said that he was very impressed with the Wastewater Superintendent. The Town Manager said that Mr. Daniels is very patient. He is known to go into plants that are in distress and turn them around.

### **Adjournment**

Council Member Smith made a motion for adjournment which was seconded by Commission Member Dewald. The motion passed with 4 ayes and 0 absent.

Submitted by:

Cindy Fisher  
Clerk of Council