

Utility Commission
February 3, 2020

The regular scheduled meeting of the Delmar Utility Commission was called to order Vice Mayor Pase. In attendance were Commission Member Dewald, Council Member Smith, Deputy Mayor Unsell, Town Manager Bynum- King and Clerk of Council Fisher.

Approval of Minutes

November 2019- Commission Member Dewald made a motion to approve the November, 2019 as circulated. Council Member Smith seconded the motion which passed with 2 ayes and 2 abstaining (Vice Mayor Pase and Deputy Mayor Unsell were absent at the November meeting).

December 2, 2019 there was no meeting held due to a lack of a quorum.

January 2020- Commission Member Dewald made some corrections to the January minutes and a motion was made by Deputy Mayor Unsell to accept the minutes as amended. Vice Mayor Pase seconded the motion which passed with 3 ayes and 1 abstaining (Council Member Smith absent)

Town Manager's Report

The Town Manager reported that the Stage Road Water Main Project is underway. A local developer has asked about the capacity of the sewer main that is being installed. The developer is in a period of study for the White Tail Run Subdivision and seeking the Town's ability to serve wastewater. The developer was told that the main was funded mainly to serve the Highway Regional Project. If the developer wants to have his subdivision served then the size of the main would have to increase and the cost would be on the developer.

Back-up well 3B has been performing very well. It has been on-line for the past 7 months. The Superintendent has switched to well 3A last week and there will be an alternating schedule every 6 months moving forward between Well 3A and Well 3B. The alternating schedule will eliminate the constant use of one well.

The Superintendent of the WWTP informed the Town Manager that the plant is still on schedule for the replacement of the east tertiary clarifier occurring the second or third week in February. The contractors will need 5 consecutive days or more without rain in order to get the job done quickly. When the contractor is on site, the Superintendent of the WWTP is going to have the west tertiary clarifier accessed for necessary repairs as well.

Superintendent Daniels has scheduled for 25 tons of sand to be delivered for the sand filters on February 5th. He noticed during the assessment of the plant, that the sand in the filters was way too low. He has been working with state agencies to get the plant back on track including Mr. Lenny Gold from the Maryland Center of Environmental Training (MCET).

First FY21 Budget Workshop is scheduled for February 26th at 6:00 p.m. The Department Heads will present capital outlay requests.

Town Manager Bynum-King stated that she and Vice Mayor Pase will be attending the Delaware Rural Water Conference. The conference is scheduled for 3 days, but they are just attending one day of the conference on February 26th.

Adjournment

Commission Member Dewald made a motion for adjournment which was seconded by Deputy Mayor Unsell. The motion passed with 4 ayes and 0 absent.

Submitted by:

Cindy Fisher
Clerk of Council