

MAYOR & COUNCIL

July 1, 2019

Vice Mayor Pase called the regular scheduled meeting of the Mayor and Council of Delmar, Delaware to order at 7:00 P.M. In attendance were Vice Mayor Pase, Council Members Smith, Boyan and Holmes (who arrived late), Delmar Police Chief Barkley, Town Manager Bynum-King, and Clerk of Council Fisher. Absent: Mayor Houlihan. Guests: Charlie Towers, Chris Brown and Noah Hale.

The Mayor and Commissioners performed the Pledge of Allegiance.

Mayor's Comments

Vice Mayor Pase stated that Mayor Houlihan was on a family vacation and would not be here this evening.

Approval of Minutes

Council Member Smith made a motion to approve the June, 2019 minutes as circulated. Council Member Boyan seconded the motion which passed with 3 ayes and 2 absent.

Unfinished Business

Town Manager Bynum-King reported that Mr. Mills has closed in rear portion of the building across the street. He still has to complete the installation of siding before the exterior restoration project is complete. He has not given the Town a revised time frame for the rest of the project to be completed. Town Manager Bynum-King will follow-up with Mr. Mills to get a revised schedule.

New Business

The Town Manager informed the Council that the Town did receive a recommendation from DB&F to accept the extension of the water and sewer main on North Stage Road to serve the Highway Regional area along the Rt. 13. North corridor. The final bid was for \$449,015.45 which the Delmar, DE Council would need to approve so the project can move forward. She did explain that this evening, the Utility Commission voted to give a favorable recommendation to the Delaware Council to accept DB&F's recommendation.

Council Member Smith made a motion to approve the recommendation from the Utility Commission for the Stage Road water and sewer main extension project bid of \$449,015.45 based on the recommendation of DB&F. Council Member Boyan seconded the motion which passed with 4 ayes and 1 absent.

Committee Reports:

Student Advisory Report-

Noah Hale reported that he has graduated and no longer in school. He also spoke on the possibility of an honorary appointment of a Poet Laureate. He stated that Nancy Mitchell is the Poet Laureate for Salisbury. He said that the Town of Delmar has few opportunities for poetry. He outlined some of the details that should be considered by the Council such as term length, residency, responsibilities and encouraging creativity at the schools.

He passed the information to Vice Mayor Pase who said that she would pass it on to Mayor Houlihan upon his

return. Noah Hale thanked everyone for this opportunity to be their Student Advisor and that he would be attending the August meeting.

Police Chief's Report

Chief Barkley introduced the newest Officer in the Department and the newest graduate from the Academy; Richard Cockey, Jr. He is currently doing some field training with the senior officers.

Chief reported that there haven't been a lot of issues over the past month. They are still encouraging residents to lock their vehicles.

Parks and Recreation-

Noah Hale said that the Parks and Recreation Council is working on obtaining projectors for Movie Night. The Town did approve the dog park and they are working on the details for that. The garden at the old police building is flourishing and the pumpkins are doing well.

Code Enforcement Officer Report

Vice Mayor Pase reviewed the report that was included within the mail packets.

Fire Department Report

There was no report in the mail packets and no one present to give a report.

Utility Commission

Council Member Smith reported that the Town has given the contractors of the Grove Street Water Main Project a 15 day extension to complete the project. The extension request was due to weather conditions and the amount of issues they have run into while working on the project.

Public Works Report

Council Member Smith stated that there was a Public Works meeting this evening. He informed the Council that the new Public Works employee will be starting on July 8th. He also spoke of the service main that was broken and recapped and the Boil Water notice that was distributed on the Delaware side.

Planning & Zoning

Charlie Towers- Sign Approval for Nanticoke Primary Care located at 38650 Sussex Highway, Suite 101 Delmar, DE

Mr. Towers stated that the sign would be one-sided and measure 4 ft. by 12 ft. They have already received a temporary sign permit. The sign will be externally lit and facing towards the building.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new sign for Nanticoke Primary Care located at 38650 Sussex Highway, Suite 101, Delmar, DE, per the attached drawings. Council Member Holmes seconded the motion which passed with 4 ayes and 1 absent.

Chris Brown, Ryan Homes, Home Style # 1296, 1-story, elevation A, Lot 191 located at 11722 Buckingham Drive, Yorkshire Estates, Delmar, DE

Upon hearing no questions or comments from the Council, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home-style #1296, 1- story elevation A to be built on Lot 191, located at 11722 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council

Member Boyan seconded the motion which passed with 3 ayes, 1 absent and Council Member Holmes abstaining.

Chris Brown, Ryan Homes, Home Style # 1918, 2-story, elevation A, Lot 190 located at 11720 Buckingham Drive, Yorkshire Estates, Delmar, DE

Upon hearing no questions or comments from the Council, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home-style #1918, 2- story elevation A to be built on Lot 190, located at 11720 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 3 ayes, 1 absent and Council Member Holmes abstaining.

Chris Brown, Ryan Homes, Home Style # 1296, 1-story, elevation A, Lot 146 located at 11697 Buckingham Drive, Yorkshire Estates, Delmar, DE

Upon hearing no questions or comments from the Council, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home-style #1296, 1- story elevation A to be built on Lot 146, located at 11697 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 3 ayes, 1 absent and Council Member Holmes abstaining.

Chris Brown, Ryan Homes, Home Style # 1918, 2-story, elevation A, Lot 141 located at 38475 Charles Court, Yorkshire Estates, Delmar, DE

Upon hearing no questions or comments from the Council, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home-style #1918, 2- story elevation A to be built on Lot 141, located at 38475 Charles Court, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 3 ayes, 1 absent and Council Member Holmes abstaining.

Chris Brown, Ryan Homes, Home Style # 2203, 2-story, elevation A, Lot 136 located at 11675 Buckingham Drive, Yorkshire Estates, Delmar, DE

Upon hearing no questions or comments from the Council, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home-style #2203, 2- story elevation A to be built on Lot 136, located at 11675 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 3 ayes, 1 absent and Council Member Holmes abstaining.

Town Manager's Report

Town Manager Bynum-King stated that Public Works replaced all the paper towel dispensers and toilet paper holders in the restrooms in the parks. The decision was made to replace them with industrial strength equipment that only dispenses a certain amount of paper at a time, since in the past they have been stolen and people are jamming up the toilets with paper.

Currently the restroom in State Street Park is closed due to having a leak. Maryland Rural Water is assisting Public Works in locating the leak.

She informed the Council that the new employee for Public Works is a resident of Delmar and will be filling one of the vacancies.

The Town is moving forward with Heritage Day plans. The largest fundraiser we usually have for Heritage Day had to be cancelled due to lack of participation. But the overall Heritage Day event has not exceeded our budget; we have enough funds to cover everything. Last year we had to cancel Heritage Day due to the weather and there

were some funds remaining from that. Some vendors opted not to be reimbursed for their booth registration fees. They donated those funds to the Town. Additionally, some of the sponsors did not request to be reimbursed for their contribution. The funds were donated to the Heritage Day Event fund.

The Town hosted the June L.E.S.M.A. dinner meeting and it was well attended. Both Mayors did an overview of our Town and the successes and challenges we face as one Town. The President of L.E.S.M.A. told the Mayor Houlihan that it was a great idea to have the Mayors speak about the Town and he will suggest that for other host Towns instead of trying to find a speaker.

The Town Manager said that the Town is gearing up for the audit. The auditors will be on-site next Monday until the 10th and will be returning in the beginning of September.

Council Comments

Vice Mayor Pase said that the Mayor's presentation at L.E.S.M.A. showed the other Towns how things work well when they work together.

She also said that with the temperatures rising, it would be a good idea to check on your neighbors especially the elderly.

Public Comments

Delmar Police Chief Barkley thanked the Elected Officials for the additional holiday.

Adjournment

Upon hearing no further comments, Council Member Holmes made a motion for adjournment which was seconded by Council Member Boyan. The motion passed with 4 ayes and 1 absent.

Submitted by:

Cindy Fisher
Clerk of Council