

**Police Commission  
January 11, 2010**

The Police Commission of Delmar, DE/MD convened for their regular scheduled meeting on January 11, 2010 at 6:30 p.m. Those present were Mayor Niblett, Mayor Outten, Chief Saylor, Town Manager Bynum-King, and Clerk of Council Fisher. Guests: Woody Payne, and Howard Dickerson.

**Called to Order**

Mayor Niblett called the meeting to order.

**Approval of Minutes**

Mayor Outten made a motion for the approval of the October, 2009 Police Commission minutes as circulated. Mayor Niblett seconded the motion which passed with 2 ayes.

**Police Chief's Report**

Chief Saylor reviewed the Police Commission Report that he provided to the Commission.

Chief stated that at an earlier meeting, the possible promotion of Senior Corporals was discussed and asked if the Joint Council had decided on how they would be tested. Town Manager Bynum-King reported that at the last Police Commission meeting, the Commission asked Chief to draft an exam with appropriately 30 questions comprised of 10 DE State/ 10 MD State and 10 Local for their review and approval. He said that he misunderstood and would prepare a draft exam for their review.

Chief reported that the State of Maryland has passed new Legislation that requires Police Entry Teams to be trained and certified on proper entry procedures when conducting a search warrant. There are two different classes being offered; one on weapons and the other is for securing people and the scene. Chief said that the Delmar Police Department do their own entries and has their own team of five. He said it is always the same five Officers. He suggested sending 2 Officers at a time. The classes are 35 hours a week. The classes that are being offered right now have filled up. He is hoping that the classes will be offered at Wor-Wic Community College so the Officers would not have to travel over the Bay Bridge and then be put up in hotels. The Police Commission is in agreement that since the training requirements are a new state law, we should have two Officers at a time take necessary courses to become certified.

Chief Saylor reported that the annual NCIC Audit will take place next month.

He said that he is preparing to write a grant for stun guns for the Officers. The grant is for 100% of the cost of the guns. He said that he verified with the Town's insurance company and they confirmed having stun guns would not be a liability factor. He is asking for their approval to apply for grant funding to purchase stun guns. He additionally asked for permission for the Department to use stun guns. The Police

Commission was in favor of the Chief moving forward in the grant writing process for stun guns. The Commission was also in favor of the Department using the stun gun as long as there were no liability factors. Chief said that the Officers will be carrying the stun guns along with their hand gun.

Chief Saylor said that he has had conversations with ESPA and the Delmar Police Department is in need of a 4-wheel drive vehicle. He said that there is no guarantee that there will be funding for the vehicle. Town Manager Bynum-King suggested that if grant funds were not available to purchase a 4-wheel drive vehicle, maybe Chief should consider the same lease program that the Town uses to purchase all the other vehicles. Chief said that he had not considered that option, but he will. Town Manager Bynum-King reminded Chief that this purchase is something he could include in this coming fiscal year's proposed budget for his department.

Chief Saylor reported that he has had conversations with Town Manager Bynum-King and that they are ready to move forward with updating the Policies and Procedures Manual for the Police Department. Town Manager Bynum-King said that maybe they should go through the handbook and look for the missing policies and see if those missing policies are applicable to his department. She said that the items circled on the policies and procedures manual's table of contents pages are the missing policies. She said that she will review with the Commission the list that Chief provided and the list that she has to compare so it can be determined which policies are missing, so a list could be generated for the update priorities.

Chief Saylor said that Patrolman Dallam will be leaving soon for K-9 recertification. The K-9 training will be paid for with grant funding. The recertification will be done in North Carolina since it is where the dog was purchased and they will need to make sure the dog is performing as it should as well as checking the health of the dog. He said that future training and recertification should be a lot closer than North Carolina.

Mayor Niblett asked if Chief was aware that both the Poker Parlor in the State Line Plaza and the Subaru Dealership at the old Saturn building are now open. Chief responded that yes he was aware.

Mayor Niblett said that the report that Chief did for the light on Elizabeth Street was very well done. He said that he was not aware of all the complaints coming out of that area. He suggested that for the next meeting, another report could be done for other areas of Town that lights could be used to deter crime.

Town Manager Bynum-King asked how the Police Department wanted to proceed with hiring an Animal Control Officer, since Mr. Kenny had retired. Chief said that they have four applications on hand now. He said that there are none that have prior canine experience. Most of them have some sort of outdoor experience and all know that it is a part time position.

Town Manager Bynum-King suggested that the Police Department advertise on their website and the Town's website could do the same. Chief said that he would have an advertisement prepared and submitted for approval. She also asked if there was a job description for the position. Chief said that he did not think so, but he wasn't sure. Town Manager Bynum-King said that there must be a job description available before we can offer the job to anyone. Chief Saylor said that he would research to see if the job description was available and make that information available.

Chief Saylor said that he would need a brief Executive Session.

***Comments***

Resident Howard Dickerson asked if every Officer will have a stun gun. Chief Saylor responded that yes that all Officers will have a stun gun.

**Adjourn**

Mayor Outten made a motion for Executive Session which was seconded by Mayor Niblett. The motion passed.

Respectfully Submitted,

Cindy Fisher  
Clerk of Council