

# MAYOR & COUNCIL

## April 1, 2019

Mayor Houlihan called the regular scheduled meeting of the Mayor and Council of Delmar, Delaware to order at 7:00 P.M. In attendance were Vice Mayor Pase, Council Members Smith, Boyan and Holmes, Town Manager Bynum-King, and Amanda Taylor Acting Clerk of Council Absent: Cindy Fisher, Clerk of Council. Guests: Chris Brown from Ryan Homes, John Riley with Sussex County Council, and resident Clayton Pauze from Yorkshire Estates.

### **Mayor's Comments**

Mayor Houlihan welcomed everyone and asked for anyone who would be addressing the Council to please sign in at the podium for the written record. Mayor Houlihan acknowledged, special guest Sussex County Councilmember John Riley. Councilmember Riley stated he was here for a friendly visit to Delmar. Councilmember Riley gave an overview of the current status of County progress and stated lots of good things are happening. He also mentioned that he made contact with a gentleman in Georgetown that owned a trailer with a sound system, roof and lights and it is available for rent in the amount of \$500.00. He said he would be willing to help the Town fund some of the cost for the trailer through some of his discretionary funds to be used during the next tree lighting ceremony. He said he attended the ceremony last year it was wonderful, but it was very dark and you couldn't hear the speakers, so he thought the trailer would be a way to assist with the event.

### **Approval of Minutes**

Council Member Pase made a motion to approve the March, 2019 minutes as circulated. Council Member Boyan seconded the motion which passed with 5 ayes and 0 absent.

### **Unfinished Business**

None

### **New Business**

None

### **Committee Reports:**

#### Student Advisory Report

No one was present to give report

Mayor Houlihan stated that the school had a gala over the weekend for all Delmar schools (Elementary, Middle and High). The gala was well attended and they raised a lot of money to assist the schools with materials and supplies. Mayor Houlihan mentioned that both he and Maryland Mayor Wells attended the event at the Delmar Elementary School announcing Mrs. Shane Morton, Pre-K teacher as the Wicomico County Teacher of the Year.

#### Police Chief's Report

Chief Barkley started with he also attended the event for the teacher of the year at the elementary school. He further

reported by now everyone is aware of the incident that transpired at the high school. There was a Press Release about what was going on. The situation had nothing to do with the high school. It was a concerned resident that questioned pictures from social media. It was handled very quickly and very well. The Town has recently been losing our residents; 4 unattended deaths; two are at the medical examiner in Baltimore. The Officers were on the scene for over 4 hours each time to wait for medical examiner to arrive. We are gearing up for the spring and summer season preparing for Little League Parade and keeping close watch on the parks.

#### Parks and Recreation

Town Manager Bynum-King read over the Parks and Recreation report. There will be two new members at the Maryland meeting. The garden now has one bed. They are looking into the next week or two to construct bed number two. The report is in the mail packet.

#### Code Enforcement Officer Report

The report is included with in the mail packet

Town Manager Bynum-King reported standard inspections have been taking place and with the spring season there will be in increase in violations.

#### Fire Department Report

No report

#### Utility Commission

Vice Mayor Pase reported that the Grove Street contract has been awarded, the contractor is having difficulty finding a sub-contractor for a small specialized portion of the project. The Back up well is up and running well. The iron level is at 0. The back up well will remain on line until repairs are made to 3A. The water treatment plant had a small chlorine leak which has been repaired.

#### Public Works

Council Member Greg Smith read from the report in packet

#### Planning & Zoning

Chris Brown- Yorkshire Estates- New home build style #1918- 2 story, elevation A, on Lot 17 located at 13402 Grace Lane, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #1918-2 story on Lot 17 located at 13402 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #2203- 2 story, elevation A, on Lot 134 located at 11667 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Vice Mayor Pase made a motion to accept the favorable recommendation from the Planning and Zoning

Commission for a new house build, style #2203-2 story elevation A, on Lot 134 located at 11667 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Smith seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #2203- 2 story, elevation A, on Lot 138 located at 11685 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #2203-2 story elevation A, on Lot 138 located at 11685 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #1440- 2 story, elevation A, on Lot 155 located at 11737 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Vice Mayor Pase made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #1440-2 story elevation A, on Lot 155 located at 11737 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Smith seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #2203- 2 story, elevation A, on Lot 156 located at 11741 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #2203-2 story, elevation A, on Lot 156 located at 11741 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #1918- 2 story, elevation B on Lot 172 located at 11618 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #1918-2 story elevation B on Lot 172 located at 11618 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- Yorkshire Estates- New home build style #1918- 2 story, elevation A, on Lot 178 located at 11654 Buckingham Drive, Delmar DE

After reviewing the plat and having no questions, Council Member Boyan stated that the Planning and Zoning Commission gave a favorable recommendation.

Vice Mayor Pase made a motion to accept the favorable recommendation from the Planning and Zoning Commission for a new house build, style #1918-2 story elevation A, on Lot 178 located at 11654 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Smith seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

### **Town Manager's Report**

Town Manager Bynum-King stated Spring Clean-up is coming up on April 24<sup>th</sup> and 25<sup>th</sup> for the Delaware side. Residents wishing to participate in the clean-up will need to call and be placed on the list for only one pick up per household. Representative Tim Dukes provided \$1,000.00 toward the tipping fee expenses for Delmar, Delaware's cleanup project. On April 24<sup>th</sup> the Delmar Library is having their dedication ceremony. Anyone planning to attend please submit your names so staff can RSVP. Reminder the next Joint Budget Workshop will be on April 17<sup>th</sup> at 6:00 p.m. The Office and services will be closed on Friday, April 19 in recognition of Good Friday.

### **Council Comments**

No comments at this time

Mayor Houlihan stated that the Little League Parade will be held on April 13, 2019. Any member that will be available that day would be great.

### **Public Comments**

Clayton Pauze approached the podium; who is a resident living at 11768 Buckingham Drive. He had questions in reference to a letter he had received about an eight year old shed on the property. Because no one was aware of the matters surrounding his issues. The Town Manager took his phone number to contact him at a later time after she had an opportunity to further discuss matters with the Code Enforcement Officer. Mr. Pauze also brought up about the parking situation in Yorkshire. Town Manager said that since the streets have not been turned over to the Town, we are unable to enforce any parking issues. She mentioned until the streets are turned over to the Town, they are considered private, therefore all concerns should be discussed with the developer or the HOA. Town Manager Bynum-King further stated that perhaps after the streets are dedicated to the Town, we can host a special meeting or circulate a survey to find out what the consensus of the residents in the subdivision desire. County Council Member Riley approached the podium again and congratulated the Town on the growth. He stated he is a part of the Metropolitan Planning Organization and may be able to help with the Yorkshire parking situation if needed.

### **Adjournment**

After hearing Public Comments, a motion for adjournment was made by Council Member Holmes and was seconded by Vice Mayor Pase. The motion passed with 5 ayes and 0 absent.

Submitted by:

Amanda Taylor  
Administrative Clerk