

**Utility Commission**  
**October 1, 2018**

The regular scheduled meeting of the Delmar Utility Commission was called to order by Vice Mayor Pase. In attendance were Commission Members Dickerson and Dewald, Council Member Smith, Deputy Mayor Unsell, Town Manager Bynum-King and Clerk of Council Fisher.

**Approval of Minutes**

Commission Member Dewald notated that on the second page, paragraph 3, the word “the” should be “they” in the September, 2018 minutes. Commission Member Dewald made a motion to approve the September, 2018 minutes as amended. Deputy Mayor Unsell seconded the motion which passed with 5 ayes and 0 absent.

**Unfinished Business**

Update- Grove Street Water Main Upgrade

Town Manager Bynum-King said that there is nothing new to report. The Town is prepared to start re-advertising for bidders in December.

Update- Baron Emery- Car Load Express

The Town Manager reported that she has not been contacted by Mr. Emery. She did send Car Load Express correspondence but no one has replied to her. She is thinking that maybe they have changed their minds or are working on another alternative with the County.

**Town Manager's Report**

Town Manager Bynum-King reported that the Waste Water Treatment Plant is having problems with the phosphorous levels. The operators have been adjusting chemicals to bring the levels down being consistent with the Town’s permitting.

Also, the sand filter reject line was clogged. The Town contacted CES to come in and jet the lines to get it cleared. Right now the plant is operating well with no other major issues. Both the Director of Public Works and the Waste Water Superintendent are working on a schedule for having the aeration system cleaned.

The Waste Water Treatment Plant is operating with 2 operators. One candidate that was interviewed accepted a position with the private sector prior to the Town offering him the position. Town Manager Bynum-King said that there are 3 applications that look promising and she will finish reviewing the applications and schedule the interviews for when the Administrative Assistant comes back from vacation. The Plant is hard to run with only 2 operators. The Public Works Director does go to the Plant to assist. The Town Manager said of the applications that 2 of the 3 applications have background in waste water and one of them has a CDL which is needed to haul the waste.

The Town Manager reported that the water treatment plant is running very well. One operator has received his water license. The Clerk did pass the test but she has other requirements to meet

before she gets her license. The rotation has worked well and puts the accountability on more than one set of eyes. Now there are 3 operators who can run the Plant.

**Adjournment**

Upon hearing no Public Comments, Commission Member Dewald made a motion for adjournment which was seconded by Council Member Smith. The motion passed with 5 ayes and 0 absent.

Submitted by

Cindy Fisher  
Clerk of Council