

MAYOR & COUNCIL

June 4, 2018

Mayor Houlihan called the regular scheduled meeting of the Mayor and Council of Delmar, Delaware to order at 7:00 P.M. In attendance were Mayor Houlihan, Vice Mayor Pase, Council Members Smith, Boyan and Holmes, Town Manager Bynum-King, and Clerk of Council Fisher. Guests: Delmar Police Chief Ivan Barkley and Chris Brown.

The Council performed the Pledge of Allegiance.

Mayor's Comments

Mayor Houlihan welcomed everyone and asked for anyone addressing the Council to sign in at the podium.

Approval of Minutes

Council Member Smith made a motion to approve the May, 2018 minutes as circulated. Council Member Boyan seconded the motion which passed with 5 ayes and 0 absent.

Unfinished Business

Town Manager Bynum-King reported that a resident had come before the Council at a previous meeting in reference to drainage issues on Second Street. We had contacted CES to clean out our drains. CES informed the Town that there is a hold up due to Princess Anne not having any drying beds available for the debris. We have now ordered some sizable totes designed to hold debris which will be housed at the Waste Water Treatment Plant. Once we have the totes, then we will contact CES to come to Delmar and clean the drains and put the debris in the totes. The totes will also be used to clean out our pump stations.

Committee Reports:

Student Advisory Report

There was no one present to give a report. Mayor Houlihan said that school is almost over and graduation is this Friday. He sent congratulations to all the future grads.

Police Chief's Report

Chief Barkley stated that there was nothing major to report. There have been quite a few warrants served. They are gearing up for The Day in the Park. He stated that he will not be here for the rain date for the event on the 16th of June. He will be in Florida.

The Special Olympics torch run will be this Thursday and Delmar is leading Sussex County in raising funds for the Special Olympics with \$6,800 raised. He said the Department is working with Operation We Care with efforts in supporting our soldiers abroad. He stated that their K-9 vehicle will be here any day. It was ordered in December.

Council Member Smith thanked Chief for attending their meeting at St. Stephen's Church for emergency preparedness. He said that it is really hard to prepare for an emergency.

Vice Mayor Pase expressed concerns about the speeding on Grove Street. Chief said that there has been a number of citations issued in that area.

Code Enforcement Officer Report

Mayor Houlihan reviewed the report that was included in the mail packets. Town Manager Bynum-King stated that the report has been reduced so that only the number of violations are listed and not the addresses. The different sections that have been canvassed are also listed in the report. The Town has been separated into different quadrants with the developments being separate sections onto themselves. There have been letters mailed for violations.

Parks and Rec Report

The report was included within the mail packets. Town Manager Bynum-King said that the Parks and Rec. Council has provided a draft of their by-laws for the Council and Commission to review. After everyone reviews them and if there any comments, please let her know so modifications can be made prior to approvals being given.

The Parks and Rec. Council is working towards having a Community Garden and will be speaking with a representative of Renovate Church to see if they could form a partnership. The Council wanted to price out the costs involved and provide it in their report. They will be doing some fund raising to be able to afford the garden. They are also hoping that the Council or Commission could help the Parks and Rec. Council financially, once it has been established where the garden will be going.

Fire Department Report

Mayor Houlihan reviewed the report that was included within the mail packets.

Utility Commission

Vice Mayor Pase informed the Council that the Grove Street Water Main Project will go out to bid next Wednesday. The Travelers' Motel asked for utility services at the out of town rates since theirs failed and the County will not allow them to install another one on the property. The Utility Commission voted to approve this out of town service with all the associated costs being paid by the Motel.

Vice Mayor Pase reported that the Pine Street Pump Station was clogged which caused a back-up in the system. It was found that the basket was bent and was unable to catch the waste. It has been fixed and is operating as it should.

Mayor Houlihan informed the Council that he addressed the Utility Commission this evening. He said that he asked for budget money to be reallocated for Stage Road for commercial property. This was not put into the FY'19 budget. This opportunity has just come before the Town Manager and himself. Representative Dukes and Councilman Arlette spoke with them about possible funding for infrastructure for future growth projects. There are 6 parcels on Rt. 13 and Stage Rd. He wants to look at the big picture and not just that of Perdue. Mayor Houlihan said that he has testified before the Bond Bill Committee, requesting money. He said that if the Town could bring something financially to the table, it would help in forming a partnership with the county and the state in funding options. He asked the Utility Commission for up to \$125,000 for the Town's share.

Mayor Houlihan did say that there has been some interest in the other properties along Rt. 13 and Stage Road. He said that if the Town could offer those properties with infrastructure already in place, the interest may increase. He said that there is a meeting with the county tomorrow that he and the Town Manager will be attending. He said that

there are 5 members on the County Council, so the Town would need 3 votes to receive financial assistance. Mayor Houlihan reported that the Utility Commission voted in favor of reallocating money so that up to \$125,000 could be used for water and sewer main project along Stage Road to the Highway Regional Zoning District.

Public Works

Council Member Smith reviewed the report that was included within the mail packets. Mayor Houlihan said that the Public Works staff have been busy with keeping the storm drains cleaned.

Planning & Zoning

Mayor Houlihan reported that there was not a quorum for the May Planning and Zoning Commission meeting. The petitioners have been asked to this meeting so as not to back log any developments that may have been on the agenda for favorable recommendations.

1-Jordan Johnson- New sign for 7 E. State St, Delmar, DE for Razor's Edge

No one was present this evening but Council Member Boyan said that he was present at the Planning and Zoning Commission meeting. The Town Manager stated that the sign is already up and that Community Development Coordinator Hardin has extended the temporary sign permit until approval is given. The sign does meet Town Standards.

Council Member Smith made a motion for final approval for a sign for Razor's Edge located at 7 E. State Street, Delmar, DE, per the attached drawings. Council Member Holmes seconded the motion which passed with 5 ayes and 0 absent.

2-Chris Brown- Ryan Homes- New home build, Lot 166, home style 1680, 38374 Elizabeth Lane, Delmar, DE

Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 166, home style 1680, located at 38374 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

3- Chris Brown- Ryan Homes- New home build, Lot 167, home style 1918, 38372 Elizabeth Lane, Delmar, DE

Upon reviewing the paperwork included in the mail packets, Vice Mayor Pase made a motion for final approval for a new home build on Lot 167, home style 1918, located at 38372 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Smith seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

4- Chris Brown- Ryan Homes- New home build, Lot 168, home style 1680, 38368 Elizabeth Lane, Delmar, DE

Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 168, home style 1680, located at 38368 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

5- Chris Brown- Ryan Homes- New home build, Lot 169, home style 2203, 38364 Elizabeth Lane, Delmar, DE

Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 169, home style 2203, located at 38364 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Vice Mayor Pase seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

6- Chris Brown- Ryan Homes- New home build, Lot 170, home style 1918, 38365 Elizabeth Lane, Delmar, DE
Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 170, home style 1918, located at 38365 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Vice Mayor Pase seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

7- Chris Brown- Ryan Homes- New home build, Lot 199, home style 1296, 38381 Elizabeth Lane, Delmar, DE
Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 199, home style 1296, located at 38381 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

8- Chris Brown- Ryan Homes- New home build, Lot 200, home style 2203, 38377 Elizabeth Lane, Delmar, DE
Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 200, home style 2203, located at 38377 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

9- Chris Brown- Ryan Homes- New home build, Lot 201, home style 1296, 38373 Elizabeth Lane, Delmar, DE
Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 201, home style 1296, located at 38373 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Vice Mayor Pase seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

10- Chris Brown- Ryan Homes- New home build, Lot 202, home style 1680, 38369 Elizabeth Lane, Delmar, DE
Upon reviewing the paperwork included in the mail packets, Council Member Smith made a motion for final approval for a new home build on Lot 202, home style 1680, located at 38369 Elizabeth Lane, Yorkshire Estates, Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes, 0 absent and Council Member Holmes abstaining.

Town Manager's Report

Town Manager Bynum-King informed the Council that she had received an email from our Community Development Coordinator William Hardin, who is assisting with Code Enforcement issues. The email explained that there is a house at 406 N. Delaware Avenue that has been vacant for a number of years with a large swimming pool in the back yard. The Town has tried to work with the property owners to get the pool properly covered. It is a haven for mosquitoes and wild life. The neighbors have a right to live in a safe and healthy environment. Communication has been sent to the property owners that if they do nothing to cover up the pool, the Town will be filling it up with dirt. The property owners want to sell the property and they want to sell it with a pool. The pool has been left unattended for a very long time. The neighbors and residents have been dealing with this for a very long time as well.

The Town Manager said that the Town's preliminary audit will begin on July 9th through the 11th. The final audit will begin on September 10th. The auditors will be on-site and our Financial Officer will be heavily involved with the audit. The Town Manager is asking for the Elected Officials to be patient when making requests from the office.

Starting Sunday, the Town Manager informed the Council that she would be in Ocean City attending the Maryland Municipal League Convention. She also reminded everyone that the Quarter Auction is on Friday, June 22nd. All proceeds will go towards Heritage Day and stated that donations or items are still needed and to contact Town Hall if anyone wants to donate some time at the fundraiser.

The Delmar Cook Books are now on sale for \$10.00 at Town Hall and will also be available at The Day in the Park. Heritage Day is September 15th. The Town Manager said that she would appreciate it if the Elected Officials donated their time in manning the Town's Headquarters table. She even suggested that they schedule times on who could help with what. No one should have to man the table the whole day except Mayor Houlihan.

She concluded by stating that the Town is nearing the end of the fiscal year in which there have been some challenges but we are finishing on the victorious side.

Council Comments

Council Member Boyan said that he is excited about the potential growth on the Delaware side.

Adjournment

Vice Mayor Pase made a motion for adjournment which was seconded by Council Member Boyan. The motion passed with 5 ayes and 0 absent.

Submitted by:

Cindy Fisher
Clerk of Council