

MAYOR & COUNCIL

May 7, 2018

Mayor Houlihan called the regular scheduled meeting of the Mayor and Council of Delmar, Delaware to order at 7:00 P.M. In attendance were Mayor Houlihan, Vice Mayor Pase, Council Members Smith, Boyan and Marshall, Town Manager Bynum-King, Police Chief Barkley and Clerk of Council Fisher. Guests: Chris Brown, Andrew Vickers, Will Kernodle, Dean Johnson, Mike & Kelly Wilson, Bryant Richardson, Elizabeth Peek, Beverly Wilson, Emily Williamson and Vasim Patel.

Mayor's Comments

Mayor Houlihan welcomed everyone to the meeting this evening. He asked for anyone who would be addressing the Council to sign in at the podium.

Mayor Houlihan thanked Vice Mayor Pase for conducting the meeting last month in his absence.

Approval of Minutes

Council Member Smith made a motion to approve the April, 2018 minutes as circulated. Council Member Holmes seconded the motion which passed with 4 ayes, 0 absent and Mayor Houlihan abstaining due to his absence at the April meeting.

Unfinished Business

Town Manager Bynum-King reminded the Council that at a previous meeting, she informed them that CES would be in Town cleaning out the storm drains. That hasn't happened yet because the debris from the storm drains is taken to Princess Anne for disposal and they don't have any room in their drying beds.

New Business

Town Manager Bynum-King introduced Elizabeth Peek to the Council as the Town's new Code Enforcement Officer. Her first day was today and she is here this evening to be introduced to Council so everyone will know who she is when they see her. She also stated that today was the last day for the part time Parks and Recreation coordinator. There was a conflict with her work schedule and her school schedule. Administrative Clerk Amanda Taylor and Public Works Clerk Sophia Oberton will be sharing the duties and responsibilities of the position.

Committee Reports:

Student advisory Report

Ms. Williamson and Ms. Patel reported that the sports teams are doing well. They had their decision day for colleges. The ladies informed the Council that the seniors will be having a Senior Walk in their caps and gowns to the Elementary School reminiscing about their years growing up in Delmar and at the Delmar Elementary School and they will talk to the 4th graders about the new school they will be going into next year. Ms. Patel stated that she will be going to University of Maryland, College Park and Ms. Williamson stated that she will be attending the University of Delaware.

They also spoke about the Key Club volunteering for Delmar events such as Day in the Park, Heritage Day and National Night Out.

They concluded by saying that next week is the last week for classes for the seniors. The week after will be exams and graduation is June 8th. The Council wished them well in their future endeavors.

Police Chief's Report

Chief Barkley stated that they have been busy with domestic situations more than normal. He said that he is not going into specifics but he did say that it is very troubling. They have also been handling a lot of property disputes, which have been time consuming. Part of the property is in town limits and part of it is out of Town. They have stepped up patrols around the schools in response to several traffic complaints.

Chief informed the Council that their new K-9 is out and working and their cadet in the academy will be graduating on June 14th.

Parks and Recreation Report

Town Manager Bynum-King informed the Council that they have the minutes from the past Parks and Recreation meetings. She did want to reference that the new swings have been installed at State Street Park and the equipment for the Tot Lot playground is in the process of being ordered. The pavilion in Gordy Park has been ordered and will be here in about 4-5 weeks.

Vice Mayor Pase asked about the age limit for the swings. She said that she has noticed a few adults on the swings doing things that children would be doing. Town Manager said that she doesn't think that there is a weight or age limit for the swings.

Code Enforcement Officer Report

The Town Manager said that there is no report in the packet but there is a lot going on. Next month, since we do have a new Code Enforcement Officer, there will be a report in the packets. The Town has been issuing building permits and CO's in Yorkshire Estates along with inspections.

Fire Department Report

Mayor Houlihan reviewed the report that was provided to the Council just prior to the meeting.

Utility Commission

Vice Mayor Pase informed the Council that the Pine Street Pump Station is up and running. The Grove Street Main Project is waiting on a permit from Soil Conservation. The request from Marshall Home and Land for an impact fee reduction for both Yorkshire Estates and Heron Ponds was denied. A request that was heard tonight for water for fire protection at an out-of-town rate was tabled until next month.

Public Works

Council Member Smith reviewed the report that was included within the mail packets.

Planning & Zoning

Council Member Boyan was not in attendance at the April Planning and Zoning meeting, so Planning and Zoning Commission Member Beverly Wilson presented the report.

Michael Wilson- New sign for 502 N. Bi-State Blvd., for Delmarva Performance and Repair, Delmar, DE

Mr. Wilson informed the Council that the sign would be facing south on Bi-State Blvd. After reviewing the information in the packet, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for a new sign at 502 N. Bi-State Blvd, Delmarva Performance and Repair, per the attached drawings. Council Member Boyan seconded the motion which passed with 5 ayes and 0 absent.

Brock Parker- 302 N. Bi-State Blvd. - request to subdivide parcel 88.00 into 2 parcels and requesting a variance for the front setback from 40 ft. to 20 ft.

Mr. Kernodle was present for Mr. Parker. He explained that they would like to subdivide Lot 88.00 into 2 parcels. The Lot is located on the corner of Lincoln Avenue and Bi-State Blvd. The new lots would be 88A and 88B. Lot 88 B will have the existing home. The parcels are zoned Community Business.

The variance required is for the front setbacks. The requirement is for 40 feet and he wants to reduce it to 20 feet to keep in line with the other buildings on the street. The existing shed will go with the new lot and not with the existing home.

Vice Mayor Pase made a motion to accept the favorable recommendation from Planning and Zoning for the subdivision of parcel 88.00, located at 302 N. Bi-State Blvd., per the attached drawings with the contingency that the name on the plat be changed to Mayor Michael Houlihan. Council Member Smith seconded the motion which passed with 5 ayes and 0 absent.

A second motion was made by Council Member Boyan for the variance of the front set-back be forwarded on to the Delaware Board of Adjustments. Council member Holmes seconded the motion which passed with 5 ayes and 0 absent.

Jordan Johnson- New sign for Razor's Edge located at 7 E. State St., Delmar, DE

Planning and Zoning member Wilson stated that Mr. Johnson was not present at the Planning and Zoning Commission but he is here this evening. Mr. Johnson said that there had been a mishap with the Postal Service and his mail was not being delivered to the 7 E. State Street address. When he researched it, the reason was because there was no mail receptacle. So he actually had to go to the post office and retrieve his mail. It was too late for the April Planning and Zoning meeting but he is here this evening.

Town Manager Bynum-King said that she received an email communication from Community Development Coordinator Hardin informing her that Mr. Johnson had erected a sign on his place of business without going through the approval process. Mr. Hardin extended your temporary sign permit until May 7th to allow you to go through the process for approval for your sign. Mr. Johnson said that because he did not get his mail until last week, he was unaware of any meeting he had to attend until this one tonight.

The Town Manager said that the Town will extend the temporary sign permit until June 4th. She wrote down for Mr. Johnson the date of the next Planning and Zoning meeting he would have to attend; May 24th and also he needed to attend the June Mayor and Council meeting to get final approval for the sign on June 4th. She wrote that date down for Mr. Johnson as well. He thanked everyone and said that he would be at the May Planning and Zoning meeting.

Chris Brown- New Home Construction on Lot 73, 11441 Buckingham Drive, Yorkshire Estates, home style 1680, Delmar, DE.

Chris Brown from Ryan Homes described the house set-up along with the colors of the siding and roof. After reviewing the contents of the documentation provided, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for a new home build on Lot 73 located at 11441 Buckingham Drive, Yorkshire Estates, with the home style of 1680 in Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- New Home Construction on Lot 88, 11555 Buckingham Drive, Yorkshire Estates, home style 1296, Delmar, DE.

Chris Brown from Ryan Homes described the house set-up along with the colors of the siding and roof. After reviewing the contents of the documentation provided, Council Member Boyan made a motion to accept the favorable recommendation from Planning and Zoning for a new home build on Lot 88 located at 11555 Buckingham Drive, Yorkshire Estates, with the home style of 1296 in Delmar, DE, per the attached drawings. Vice Mayor Pase seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- New Home Construction on Lot 89, 11571 Buckingham Drive, Yorkshire Estates, home style 1918, Delmar, DE.

Chris Brown from Ryan Homes described the house set-up along with the colors of the siding and roof. After reviewing the contents of the documentation provided, Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for a new home build on Lot 89 located at 11571 Buckingham Drive, Yorkshire Estates, with the home style of 1918 in Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Chris Brown- New Home Construction on Lot 90, 36419 Carriage Walk Lane, Yorkshire Estates, home style 1296, Delmar, DE.

Chris Brown from Ryan Homes described the house set-up along with the colors of the siding and roof. After reviewing the contents of the documentation provided, Vice Mayor Pase made a motion to accept the favorable recommendation from Planning and Zoning for a new home build on Lot 90 located at 36419 Carriage Walk Lane, Yorkshire Estates, with the home style of 1296 in Delmar, DE, per the attached drawings. Council Member Boyan seconded the motion which passed with 4 ayes and Council Member Holmes abstaining.

Town Manager's Report

Town Manager Bynum-King informed the Council that Andrew Vickers and Shari Donoway were here this evening and that they came to the Maryland Commission meeting in April with this presentation. Mr. Vickers introduced himself as a former paramedic for Delmar. He and Shari Donoway do CPR demonstrations usually at community events; such as Heritage Day and the Day in the Park. They have been doing it for a number of years. Their goal is to make Delmar a designated Heart Safe Community. The Heart Safe Program is to promote the survival from sudden "out of the hospital" cardiac arrests. There is no cost involved so the community can be as safe as possible. They have been doing community outreach and they are asking for signatures from the Delaware Officials on the application form. If they want to participate, Delmar will be the only community in the State of Delaware, Maryland and the eastern shore of Virginia to have that designation. There is a check list of proof involved and except for registering the AED in Town Hall, everything is looking good. In promoting and involving citizens in a community for CPR, chest compressions only, in a cardiac arrest prior to the EMS showing up, it increases the rate of survival by 57%.

Mr. Vickers stated that a lot of people do not recognize cardiac arrest when it happens. He said when he spoke at the Mayor and Commissioners meeting, they discussed the Parks and Recreation Council as a body they can work with to coordinate events throughout the year for demonstrations. He said that there are a lot of things already in the works and they just need to gather all the information together. Mr. Vickers informed the Council on Pulse Point which is a mobile phone application that allows users to view and receive alerts on calls being responded to by the fire department and emergency medical services. The alerts are sent to the users at the same time that dispatchers are sending the call to the emergency crews. The goal is to increase the possibility that a victim in cardiac arrest will receive CPR quickly. The app. uses the current location of a user and will alert them if someone in their area is in need of CPR. The app interfaces with a fire departments' dispatch center and will send notifications to users only if the victims are in a public place and only to users that are in the immediate vicinity of

the emergency. The users are willing citizens who will be able to administer CPR (compressions only) to a victim. He stated that it is a free app.

Mr. Vickers stated that they are working with Delmar Fire Department and the Delmar Police Department. He concluded that it would only take signatures from the Council to move the process along. Paramedic Donoway said that there is a high number of citizens willing to do CPR over the phone with the dispatcher since they no longer have to do mouth to mouth. Vice Mayor Pase said that this sounds like a great idea and asked where the AED's are located. Mr. Vickers responded that there are 2 at the high school. 1 at Delmar Commons and one at the refrigeration business on Old Stage Road. The police department cars also have AED's. There is one here at Town Hall but as yet, he has not registered it with the system. He also informed the Mayor and Council that Wicomico County and Pulse Point currently are not seeing eye to eye. The concern is about the security in giving citizens access to accidents. Mayor Houlihan told both paramedics to bring the form to Town Hall and they will make sure everyone signs it.

Town Manager's report

Town Manager Bynum-King reminded the Council that the Public Hearing for the budget is scheduled for May 21, 2018 at 6:30 p.m. Also on behalf of the Administrative Staff, she expressed thanks for the luncheon.

She informed the Council that tomorrow she will be in Wyoming, Delaware for a Delaware Borrower's Conference with the Office of Drinking Water.

Public Comments

Beverly Wilson informed the Council that the construction of the new library is coming along.

Delaware Senator Bryant Richardson informed the Council that he and Senator Dukes are working hard to get together the bond bill.

Adjournment

Hearing no more public comments, Vice Mayor Pase made a motion for adjournment which was seconded by Council Member Holmes. The motion passed with 5 ayes and 0 absent.

Submitted by:

Cindy Fisher
Clerk of Council