

Joint Council April 30, 2018

The regularly scheduled Joint Council meeting, comprised of the Mayor & Council of Delmar, DE and the Mayor & Commissioners of Delmar, MD, was called to order at 6:30 p.m. In attendance were Mayor Wells, Mayor Houlihan, Deputy Mayor Unsell, Vice Mayor Pase, Council Members Smith, Boyan and Holmes, Commissioner Scholl was only present via teleconference for the First Readings, Clerk of Council Fisher and Town Manager Bynum-King. Absent: Commissioners Tucker and Scholl.

Called to Order

Mayor Houlihan called the meeting to order at 7:00 p.m.
The Joint Council performed the Pledge of Allegiance.

Mayors Comments

Mayor Houlihan welcomed everyone.

He stated that Maryland Mayor Wells and Maryland Deputy Mayor Unsell were present for Maryland. They will be doing a teleconference call to include Commissioner Scholl to achieve a quorum as part of the First Reading of Ordinance 740.

Mayor Houlihan said that this meeting of the Joint Council is for the First Readings of the Budget for Delmar, Delaware, Delmar, Maryland and the Utility Commission.

New Business

First Reading- DE Ordinance 171- Adopting and Implementing 2018-2019 Budget

Mayor Houlihan read Ordinance 171 which is the adopting and implementing of the 2018-2019 budget. There is a Public Hearing scheduled on May 21, 2018 for public comments.

Upon hearing no comments from the Delaware Council, Council Member Smith made a motion to accept Ordinance 171 on its' first reading. Council Member Holmes seconded the motion which passed with 5 ayes and 0 absent.

The Town Manager teleconferenced Commissioner Scholl into the meeting. He was traveling back home from A.I. Dupont for a family medical matter. It was established that the Joint Council could hear Commissioner Scholl and he could hear the Council.

First Reading – MD Ordinance 740- Adopting and Implementing 2018-2019 Budget

Mayor Wells read Ordinance 740, which is the adopting and implementing of the 2018-2019 budget. She stated that a Public Hearing is scheduled for Monday, May 21, 2018 for public comments.

Deputy Mayor Unsell made a motion to adopt Ordinance 740 on its' first reading. Commissioner Scholl seconded the motion which passed with 3 ayes and 1 absent. Everyone thanked Commissioner Scholl for being available for the voting of the MD Ordinance.

Unfinished Business

Town Manager Bynum-King said that there was nothing new since their last meeting, but she would have to have a brief Executive Session after this meeting for personnel and legal matters pertaining to the PERB held last Friday.

Town Manager's Report

Town Manager Bynum-King informed the Council that the Town has hired a new Code Enforcement Officer named Elizabeth Peek. She will be starting on May 7th and is a recent graduate from Salisbury University. Her concentration is in GIS and has an Urban Planning degree. She has been working internships with other communities such as Easton, she volunteers with the City of Salisbury and Wicomico County assisting with some of their events. She is currently employed with an attorney's office and provides research and prepare legal correspondences. She will be helpful for our planning component and making our codes more current. The Town Manager stated that she hopes to have the new Code Enforcement Officer available to meet the Council and Commission at their respective meetings.

Town Manager Bynum-King said that there are a lot of properties in violation since we have been without a Code Enforcement Officer for a while. With the new hire, we will get up and running on the violations. We are going to try to maintain as much as possible as we did in the past with our friendly reminders. In some instances, violations will be issued straight away. Many of these residents have been given warning after warning but they still haven't complied. CDC Hardin, will continue through the inspection component of the job duties with new construction. Ms. Peek is versed in Excel and Word which is an asset to Code Enforcement duties.

Town Manager Bynum-King said that last Thursday, Police Chief Barkley informed her that Pfc. Kinlaw has completed his Advanced Accident Investigative training. There is a lot of equipment needed for this duty, some of which he obtained from completing the training. The Police Department has come across a 2012 Tahoe that was used by another agency and is already outfitted with what they will need and is large enough to carry all the equipment necessary for accident investigations. Chief Barkley asked permission for the Department to purchase the vehicle. She spoke with the Mayors and they agreed that Chief felt this vehicle was a good purchase, then they were okay with the purchase. The Town Manager informed the Chief that the Town would not oppose the purchase of the vehicle as an accident investigative vehicle. They are using their own funds from the 1033 or seizure accounts for this purchase. Mayor Wells asked if this was to be a take home vehicle. Town Manager said that she did not know but would find out. It was mentioned that of the Officer is the only one trained, then accidents occur any time and it would make sense that the vehicle will be taken home. The vehicle will be assigned to Officer Kinlaw because he is the only one trained for accident investigation and how to use of the equipment that will be inside the vehicle.

Council & Commission Comments

Deputy Mayor Unsell said that he enjoyed himself at the races this past weekend. He was able to ride in the Pace Car. He also informed the Council that the reinstatement of HUR was passed and

signed by the Governor. Delmar is expected to receive approximately \$122,000 in fiscal year 2018-2019 and \$152,000 in fiscal year 2019-2020.

Mayor Wells said that she was sorry that she missed the races.

Mayor Houlihan said that he was the flag starter at the races. He had a great time and it was nice of Mark Cathell to include the Town in this event.

Town Manager Bynum-King said that the proposed budget will be available for public review in our front lobby.

Adjournment

Upon hearing no public comments, Vice Mayor Pase made a motion to go into Executive Session. The motion was seconded by Deputy Mayor Unsell. The motion passed with 7 ayes and 2 absent.

A motion was made by Council Member Holmes and seconded by Council Member Smith to return to regular session. All persons present during the Executive Session discussion were as follows: Mayor Michael Houlihan, Vice Mayor Mary Lee Pase, Council Members Gregory Smith, Craig Holmes and William Boyan, Mayor Karen Wells, Deputy Mayor Lloyd Unsell and Town Manager Sara Bynum-King. Town Manager Bynum-King gave the Joint Council an overview and update pertaining to the State of Delaware Public Employment Relation Board (PERB) Hearing (Police Department Petition to Create Bargaining Unit) held on April 27, 2018 in Dover, DE. Following the update, a motion was made by Vice Mayor Pase and seconded by Council Member Boyan to adjourn the regular meeting.

Submitted by:

Cindy Fisher
Clerk of Council