

Utility Commission
October 2, 2017

The regular scheduled meeting of the Delmar Utility Commission was called to order by Vice Mayor Pase. In attendance were Commission Member Dickerson, Council Member Smith, Commissioner Unsell, Town Manager Bynum-King and Clerk of Council Fisher. Absent-Commission Member Dewald

Approval of Minutes

August, 2017- Deputy Mayor Unsell made a motion to approve the August 2017 Utility Commission minutes as circulated. Council Member Smith seconded the motion which passed with 4 ayes and 1 absent.

September 2017- Chairman Pase stated that due to not having a voting quorum this evening, the September, 2017 minutes will have to be tabled.

Unfinished Business

Town Manager Bynum-King stated that a progress meeting was held on September 27th for the back-up well project. As of that date, the contractors were 22 days into the 90 day contract. December 4th is the anticipated ending date for the project. The contractor submitted a payment request of \$80,298.61 for the work completed as of September 27th. The work has been reviewed by the Town's engineers and found to be satisfactory. The certified payroll has been reviewed and approved and has been sent off to the State.

There has been one change order for this project for a leak that was discovered under the 2A well building. Somerset Well Drilling has provided a quote to make the necessary repairs to the pipe, which involves removing some of the interior concrete flooring. That change order was for \$5,484 which was around \$3,000 less than the other quote the Town received. The \$3,000.00 cost savings was due to Somerset Drilling already being on-site.

The Town held a bid opening on September 6th for the water infrastructure project for the upgrades to the Pine Street Pump Station. TK Construction was the lowest of three bidders with a bid of \$140,585. The others were in the \$200,000 range. The bid from TK Construction was also close to the engineers' estimate. The Town's engineers did review the bid packets and confirmed the bid from TK Construction to be actual and true. They made a recommendation to the Delmar Utility Commission to accept the low bid from TK Construction in the amount of \$140,585 for the water infrastructure project.

Deputy Mayor Unsell made a motion to approve the recommendation from the Town's engineers to accept the low bid from TK Construction in the amount of \$140,585 for the infrastructure upgrade to the Pine Street Pump Station. Commission Member Dickerson seconded the motion which passed with 4 ayes and 1 absent.

New Business

Town Manager Bynum-King informed the Utility Commission that the Town has hired a wastewater treatment operator. His name is Wallace Evans. Mr. Evans already has a 5A license and has 27 years of experience. He received a glowing reference from his previous employer. He has worked at the same facility in Worcester County for 27 years. He took early retirement due to working only on the night shifts and not seeing a possibility to work days. He was looking to do something different but when this opportunity came along with a day time position, he applied. He lives in Salisbury and will start work for Delmar on October 4th.

Commission's Report

Commission Member Dickerson congratulated Clerk of Council Fisher on her being named Delaware Clerk of the Year. He also offered prayers to those in Las Vegas who were shot and to their families.

Council Member Smith congratulated Clerk of Council Fisher as well. He also offered prayers to those in Las Vegas.

Chairman Pase stated that she is proud of Clerk of Council Fisher and it is time for Delmar to be recognized for the great things we have accomplished.

Adjournment

Council Member Smith made a motion for adjournment which was seconded by Commission Member Dickerson. The motion passed with 4 ayes and 1 absent.

Cindy Fisher
Clerk of Council