

MAYOR & COUNCIL

May 1, 2017

Mayor Houlihan called the regular scheduled meeting of the Mayor and Council of Delmar, Delaware to order at 7:00 P.M. In attendance were Vice Mayor Pase, Council Members Smith, Boyan and Holmes, Town Manager Bynum-King, and Clerk of Council Fisher. Guests: Police Chief Barkley, Barbara Gijanto, Ellis Hammond and Alex Moor.

Mayor's Comments

Mayor Houlihan welcomed everyone and asked that if anyone is addressing the Council to sign in at the podium for the written record.

He asked for a moment of silence in remembrance of the passing of Delaware State Trooper Stephen Ballard, Laurel, Delaware Councilman and Firefighter Alan Schweitzer, and longtime Delmar resident Jean Ellis.

After the moment of silence, he informed everyone that this was Clerk of Council Fisher's birthday. Everyone wished Clerk of Council Fisher a Happy Birthday.

Approval of Minutes

Council Member Smith made a motion to approve the April, 2017 minutes as circulated. Council Member Boyan seconded the motion which passed with 4 ayes and 0 absent and Vice Mayor Pase abstaining due to her absence last month.

New Business

Resolution 2017-05-01A- Adopting the Sussex County Multi-Jurisdictional Hazard Mitigation Plan

Mayor Houlihan read Resolution 2017-05-01A which states that the Town of Delmar, DE has adopted the Hazard Mitigation Plan for Sussex County as their official plan.

Vice Mayor Pase made a motion to approve Resolution 2017-05-01A as read. Council Member Smith seconded the motion which passed with 5 ayes and 0 absent.

Resolution 2017-05-01- Establishing a Date and Time for a Public Hearing for the Issuance of a General Obligation Bond Not to Exceed \$883,786.

Mayor Houlihan read Resolution 2017-05-01 which establishes May 15, 2017 at 7:00 p.m. as the date and time for the Public Hearing for the issuance of a General Obligation Bond not to exceed \$883,786.

Vice Mayor Pase made a motion to approve Resolution 2017-05-01 as read establishing May 15, 2017 at 7:00 p.m. as the date and time for the public hearing. Council Member Smith seconded the motion which passed with 5 ayes and 0 absent.

Committee Reports:

Student Advisory Report

No one present to give a report.

Police Chief's Report

Chief Barkley reported that they are working with Public Works to address several parking problems in several neighborhoods around Town. He has no new updates on the National Night Out event. They finished up with the carnival last week. It was pretty uneventful with only 2 minor disturbances. This year there was a larger influx of people parking in the shopping center's lot and crossing Rt. 54.

Chief Barkley also reported that there has been an uptick in incidents at the Country Hearth Travel Inn. They will be working with the Code Enforcement Officers on some of the violations that they have noticed. He stated that last month was a tough month. We lost a few citizens in western Sussex County due to overdoses. The Town of Delmar had one and that individual was not from Delmar, they were just dropped off in Delmar.

Chief Barkley concluded by stating that the K9 handler has 2 more weeks of training. The Department attended the Little League parade and Opening Day ceremonies and everything went well.

Code Enforcement Officer Report

Mayor Houlihan reviewed the reports that were included within the mail packets. Town Manager Bynum-King said that the part-time Code Enforcement Officer is in the process of working with 2 towing companies so we can formalize a contract with a towing service. There are many inoperable vehicles in Town that need to be removed.

Fire Department Report

Mayor Houlihan reviewed the report that was provided prior to the meeting and will be included in the Minute Book.

Utility Commission

Vice Mayor Pase reported that the Town has finally received the well drilling permit for the back-up well as of Friday, April 28th. The Grove Street Water Main Upgrade will go through referendum and the public hearing for that is May 15th at the Joint Council meeting. She also stated that Mr. Marshall had asked for consideration on the impact fees for Yorkshire Estates which the Commission tabled until next month.

Public Works

Council Member Smith reviewed the report that was included within the mail packets.

Planning & Zoning

Council Member Boyan reported on the following:

James & Barbara Gijanto- 703 Delaware Ave. Delmar, DE Installation of in-ground pool

Mrs. Gijanto wanted a correction made that they are requesting a concrete apron and not a deck. The pool meets all the requirements and the total yard is enclosed with 6 ft. fencing.

Council Member Smith made a motion to accept the favorable recommendation from the Planning and Zoning Commission for the installation of an in-ground pool with a concrete apron at 703 Delaware Avenue, Delmar, DE, per the attached drawings. Council Member Holmes seconded the motion which passed with 5 ayes and 0 absent.

Richard Bailey- Delmar Middle/Senior High School- Addition of a Field House, Delmar, DE

Mr. Ellis Hammond was present for the Field House request. Mr. Hammond said that they have received all the approvals necessary with the exception of DNREC and that one is anticipated this Thursday. The Field House will be located on the east side of the concession stand and would not affect any parking. The Field House will be a concrete block building with a metal roof.

Council Member Holmes made a motion to accept the favorable recommendation from the Planning and Zoning Commission for the addition of a Field House at the Delmar Middle/Senior High School, Delmar, DE, per the attached drawings. The motion was seconded by Council Member Smith and passed with 5 ayes and 0 absent.

Ryan Homes- New Home Construction- 11432 Buckingham Drive, Lot 98, Yorkshire Estates, Delmar, DE

Council Member Boyan informed the Delaware Council that the next 4 Planning and Zoning agenda items required 2 motions. One for the style of home to be built in Yorkshire Estates and the second one is more specific with a certain style home on a particular lot.

Mr. Alex Moor was present representing Ryan Homes. He told the Council that Ryan Homes actually has 5 homes in their newer product line (Simply Ryan), 4 of which is on the agenda this evening. They are offering floor plans where the price is the actual cost of the home and the house plan number is the actual square footage of the house. This house plan is P1296 which indicates that the square footage of this house is 1296 sq. ft.

Vice Mayor Pase made a motion to accept the favorable recommendation from Planning and Zoning for home style P1296 to be an approved house plan for Ryan Homes to build in Yorkshire Estates, Delmar, DE, per the attached plans. Council Member Smith seconded the motion which passed with 5 ayes and 0 absent.

Council Member Boyan made a motion to accept the favorable recommendation of the Planning and Zoning Commission for house plan P1296 to be constructed on Lot 98, 11432 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached plans. The motion was seconded by Council Member Smith and passed with 5 ayes and 0 absent.

Ryan Homes- New Home Construction- 11438 Buckingham Drive, Lot 99, Yorkshire Estates, Delmar, DE

Mr. Moor said that this is house plan P1918 which means there are 1918 sq. ft. to this house. This is the 2-storied version of the styles being offered.

Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home style P1918 to be an approved house plan for Ryan Homes to build in Yorkshire Estates, Delmar, DE, per the attached plans. Vice Mayor Pase seconded the motion which passed with 5 ayes and 0 absent.

Council Member Boyan made a motion to accept the favorable recommendation of the Planning and Zoning Commission for house plan P1918 to be constructed on Lot 99, 11438 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached plans. The motion was seconded by Council Member Holmes and passed with 5 ayes and 0 absent.

Ryan Homes- New Home Construction- 11444 Buckingham Drive, Lot 100, Yorkshire Estates, Delmar, DE
Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home style P1680 to be an approved house plan for Ryan Homes to build in Yorkshire Estates, Delmar, DE, per the attached plans. Council Member Boyan seconded the motion which passed with 5 ayes and 0 absent.

Council Member Boyan made a motion to accept the favorable recommendation of the Planning and Zoning Commission for house plan P1680 to be constructed on Lot 100, 11444 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached plans. The motion was seconded by Council Member Holmes and passed with 5 ayes and 0 absent.

Ryan Homes- New Home Construction- 11450 Buckingham Drive, Lot 101, Yorkshire Estates, Delmar, DE
Council Member Smith made a motion to accept the favorable recommendation from Planning and Zoning for home style P1440 to be an approved house plan for Ryan Homes to build in Yorkshire Estates, Delmar, DE, per the attached plans. Vice Mayor Pase seconded the motion which passed with 5 ayes and 0 absent.

Vice Mayor Pase made a motion to accept the favorable recommendation of the Planning and Zoning Commission for house plan P1440 to be constructed on Lot 101, 11450 Buckingham Drive, Yorkshire Estates, Delmar, DE, per the attached plans. The motion was seconded by Council Member Boyan and passed with 5 ayes and 0 absent.

Town Manager's Report

Town Manager Bynum-King reported that the Town is working to reorganize the Parks and Recreation Council. She and the part-time Parks and Rec. employee have held 3 different interest meetings, in which only 5 residents were present and expressed an interest in being part of the Council. She informed Mayor Houlihan that he will need to appoint someone from the Mayor and Council to be their representative on the Parks and Rec. Council. The Town Manager said that until the P&R Council gets structured and organized, they will try to have some day meetings to start and then if the P&R Council wants to, they can move it into the evenings. Once the Council is formed they can decide how often and when they want to meet.

On May, 15, 2017 there is a Joint Council meeting that will include 2 public hearings for the FY' 18 budget year and for the referendum needed for the Grove Street Water Main Project. She informed the Council that the Delaware Spring Clean-Up went well. Representative Tim Dukes did contribute \$500.00 through Community Transportation Funds towards the landfill tipping charges for the Town. The Town appreciates that contribution very much.

The Town Manager stated that they did receive a donation from a resident that will be used to provide more benches and replacing the grills in State Street Park.

The Office will be closed on Monday, May 29th in observance of Memorial Day. She will be out of the office the Friday before and will be back on the Wednesday after Memorial Day. The Staff is really appreciative for the Administrative Day Luncheon. We were fortunate that both Mayors could attend the luncheon.

Council Comments

Mayor Houlihan said that he received a call last week from Representative Tim Dukes that on May 10th, Delaware Governor Carney will be at the Delmar Fire Department at 7:30 to hold a town hall style meeting. Both Representative Dukes and Senator Bryant Richardson will be in attendance as well. Mayor Houlihan suggested that

everyone attend and have questions ready. There will be a public notice of the meeting. This is a big honor for the Town.

Council Member Holmes updated everyone on the issues with the parking and the dropping off of school children in front of the Delmar Elementary School. He said that he was contacted by Wicomico County Sheriff's Office and the next day there was a massive police presence at the school. They did not write any tickets in front of the school but did write some on Foskey Lane. While out in front of the school, the Officers informed the parents of the parking rules and encouraged everyone to pay attention to them. Council Member Holmes said that there were 5 different cars with Officers in them assisting with the traffic patterns in front of the school.

Council Member Smith said that he was happy to be here.

Vice Mayor Pase said that she was glad that Council Member Smith was back. She said now with nice weather is here, everyone is mowing their lawns. She wants to remind everyone to keep their clippings out of the street. Also, with the weather warmer there are more children outside playing and to be cautious of them.

Mayor Houlihan apologized for missing the Little League Parade and Opening Day. He said that the Delmar Prom is next Friday, May 12th and Graduation will be coming up soon.

Adjournment

Upon hearing no public comments, Vice Mayor Pase made a motion for adjournment which was seconded by Council Member Boyan. The motion passed with 5 ayes and 0 absent.

Submitted by:

Cindy Fisher
Clerk of Council